Richmond Heights  
City Council of the Whole  
November 26, 2019

Council President Henry opened the meeting at 7:32pm

Roll Call: Alexander, Henry, Hurst, Kumin, Lentine, Lewis, Ursu

Approval of COW Minutes from 11-12-19. Motion by Lewis, seconded by Kumin; passed 7-0.

Consent Agenda:

1. Minutes of the City Council Meeting from November 12, 2019.
Motion to accept the Consent agenda by Kumin, seconded by Lewis; passed 7-0.

GUEST SPEAKER: Audrey M. Wynne, US Census Bureau

- Discussed the 2020 census.
- Mandated by the State and happens every 10 years.
- Used by schools, states, congressional seats. Need max participation.
- Some new things: can be done online, by phone, paper, and enumeration/in person. Prefer the online way...cheaper.
- Barriers to census—kids under 5 (most under counted group), renters (more transient), African Americans (don't participate as much), those who are less likely to vote.
- Census is non-political, non-partisan.
- Statistical organization. Just want to count people. Info stays within the census and is secure.
- www.census.gov/roam
- Look at high/low response areas. Want to stress how important the census is to the state and community.
- There are jobs within the census. Hiring over 500,000 workers to implement the census door to door. $18.50/hour—temp, part time job. Must be 18 and older, US citizen. Encouraging people to apply and help. Hope to complete work by July 31st.
- Alexander asked about nursing home patients. Ms. Wynne said there is a service based group that counts those in nursing homes, prisons, college dorms.
- January 1, 2020—people will receive notice to participate.
- April 21, 2021—data open to the public.
- Kumin asked about the city’s role in this. Ms. Wynne asked for the city to help with communication to its residents—emails, newsletters, social media. Put messages out to residents on this. She has sample verbiage for social media posts. Some cities or organizations have applied for grants on this for assistance with census messages. The Census Bureau can help man a booth if there are city events.
- She passed out folders with information on the census.
- Mayor Roche said info will be posted on the website and Community Conversations.
- She said she is open to talk to other organizations within the city, such as churches, schools, other groups.

OLD BUSINESS:

RESOLUTION NO.: 107-2019, INTRODUCED BY MAYOR & COUNCIL, 2ND READING  
A RESOLUTION AMENDING RESOLUTION NOS. 145-86 AND 108-2018 BY EXPANDING THE BOUNDARIES OF THE CITY’S EXISTING COMMUNITY REINVESTMENT AREA #1 AND
INCLUDING PARCELS BEING DEVELOPED WITH MULTI-FAMILY HOUSING THEREIN AS ELIGIBLE FOR TAX ABATEMENT.

- Mayor said still working on this. On Hold.

**ORDINANCE NO.: 112-2019, INTRODUCED BY LENTINE, 2ND READING**

AN ORDINANCE AMENDING SECTION 141.08, "UNIFORMS AND EQUIPMENT", OF THE CODIFIED ORDINANCES TO ADD PROVISIONS FOR THE REIMBURSEMENT OF UNIFORM COSTS FOR PART-TIME POLICE OFFICERS WHO SEPARATE FROM CITY EMPLOYMENT WITHIN ONE YEAR OF DATE OF HIRE.

- Lentine said discussed in Safety. Makes sense to pass tonight.
- Chief Wetzel said the city puts forth a lot of expense for uniforms and if they leave, city left with expenses. It costs about $1500 to outfit each officer, includes bullet proof vests. This is only for part time officers. Already in place for full timers.
- Motion to recommend to Council by Alexander, seconded by Kumin; passed 7-0.

**NEW BUSINESS:**

**RESOLUTION NO.: 115-2019, INTRODUCED BY MAYOR ROCHE, FIRST READING**

A RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION FROM THE CITY OF RICHMOND HEIGHTS FOR A PROJECT TO BE CONSIDERED BY THE CUYAHOGA COUNTY DEPARTMENT OF DEVELOPMENT FOR ITS COMMUNITY DEVELOPMENT SUPPLEMENTAL GRANT PROGRAM FOR FISCAL YEAR 2020 AND AUTHORIZING THE PAYMENT OF MATCHING FUNDS AND/OR IN-KIND SERVICES FROM THE CITY.

- Mayor commented on the supplemental grants for the city. Also opportunities for non-profits.
- Gleisser said this is the $50k grant, looking at improvements for Greenwood Farm, due on January 3rd, 2020.
- Kumin asked about the new strategic plan for Greenwood Farm. He commented on how Council needs to see this update and we’ve been waiting to see it for years. We need a definite idea on what we are using the property for.
- Gleisser said he did a minor redraft of it and passed it on to Lee Gase. Suggested to identify it as a community center, with indoor and outdoor events.
- Mayor said it has been updated and being looked at, and some clarification. He added that it is difficult to get people to show up for board meetings. He said they have worked on city sewer and bathrooms, and need to work on it more with updates to have more events.
- Henry agreed with Kumin that the information they have asked for was not forthcoming in writing. She said Council needs to see the strategic plan and what the purpose of Greenwood Farm will be used for until we agree to match money from the city.
- On Hold.

**RESOLUTION NO.: 116-2019, INTRODUCED BY MAYOR ROCHE, FIRST READING**

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AMENDMENT TO A CONSULTING AGREEMENT WITH JOSEPH SOSNOWSKI, ARCHITECT, FOR DEVELOPMENT OF LANDSCAPE AND ARCHITECTURAL DESIGN GUIDELINES FOR THE CITY.
• Urankar said this is the ARB member, Joseph Sosnowski. Ran out of money for him, and need to update contract with available funds.
• Motion to recommend to Council by Alexander, seconded by Kumin; passed 7-0.

RESOLUTION NO.: 117-2019, INTRODUCED BY MAYOR ROCHE, FIRST READING
A RESOLUTION AUTHORIZING THE SALE OF PERSONAL PROPERTY BY INTERNET AUCTION WHICH IS NO LONGER NEEDED FOR PUBLIC USE OR IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED.

• Chief Wetzel said these are items found and put up for sale in the city.
• Motion to recommend to Council by Alexander, seconded by Kumin; passed 7-0.

ORDINANCE NO.: 118-2019, INTRODUCED BY URSU, FIRST READING

• Ursu said discussed in Finance Committee last week and approved.
• Kumin asked about Admin costs $350,000. Jim Teknipp said bulk of that are the grants received. Playground grants are under that, in the transfers. Moved from Gen Fund to Cap Improvement Fund, appropriation for grants.
• Police vehicles, flooring and Lodge improvements, are all in there, as well as ball fields, land acquisitions, K-9 fund, VIP Finance software.
• Henry added that there is a comma missing in the Rec Dept. funds.
• Motion to recommend to Council by Kumin, seconded by Lewis; passed 7-0.

RESOLUTION NO.: 119-2019, INTRODUCED BY HENRY, FIRST READING
A RESOLUTION AUTHORIZING THE CITY OF RICHMOND HEIGHTS TO PARTICIPATE IN AN EXPANDED REGIONAL FIRE INVESTIGATION UNIT, FORMERLY KNOWN AS THE “HILLCREST REGIONAL FIRE INVESTIGATION STRIKE FORCE” AND NOW TO BE NAMED THE “HILLCREST-HEIGHTS REGIONAL FIRE INVESTIGATION UNIT”, AND AUTHORIZING THE MAYOR AND CHIEF OF FIRE TO EXECUTE COOPERATIVE AGREEMENT DOCUMENTS THEREFOR.

• Chief Neumann said this is a regional unit. Team investigates intentional vs. non-intentional fires. As we expand, adding 3 more communities and more resources. 1987, 2011 and 2019—3 years signing the contract and brushing up.
• Motion to recommend to Council by Alexander, seconded by Kumin; passed 7-0.

RESOLUTION NO.: 120-2019, INTRODUCED BY URSU, FIRST READING
A RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE TO PERFORM CERTAIN INTERFUND TRANSFERS; AND DECLARING AN EMERGENCY.

• Ursu said this was discussed in the Finance Committee.
• Motion to recommend to Council by Kumin, seconded by Ursu; passed 7-0.

RESOLUTION NO.: 121-2019, INTRODUCED BY MAYOR & COUNCIL, FIRST READING
A RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION FROM THE CITY OF RICHMOND HEIGHTS FOR A PROJECT TO BE CONSIDERED BY THE CUYAHOGA COUNTY DEPARTMENT OF DEVELOPMENT FOR ITS COMMUNITY
DEVELOPMENT BLOCK GRANT PROGRAM FOR FISCAL YEAR 2020; AND DECLARING AN EMERGENCY.

- Gleisser said this covers the improvements for Kiwanis Lodge first floor bathrooms, safety and ADA, walkway—add 2nd door, power doors. The application is due Dec 6th.
- Kumin said that a lighting designer is putting in some input on this.
- Motion to recommend to Council by Alexander, seconded by Lewis; passed 7-0.

RESOLUTION NO.:  122-2019, INTRODUCED BY URSU, FIRST READING
A RESOLUTION REQUESTING THE CUYAHOGA COUNTY FISCAL OFFICER TO ADVANCE TAXES AND ASSESSMENTS FROM THE PROCEEDS OF TAX LEVIES PURSUANT TO SECTION 321.34 OF THE OHIO REVISED CODE; AND DECLARING AN EMERGENCY.

- Ursu said charter gave home authority from State of Ohio—still have to ask for money—formality to ask from county.
- Motion to recommend to Council by Lentine, seconded by Kumin; passed 7-0.

RESOLUTION NO.:  123-2019, INTRODUCED BY ALEXANDER, FIRST READING
A RESOLUTION CONFIRMING THE ACTION OF THE PLANNING COMMISSION WITH RESPECT TO THE APPROVAL OF A CONDITIONAL USE PERMIT FOR AN ADULT DAYCARE CENTER AT 26391 CURTIS WRIGHT PARKWAY.

- Alexander said he is not in favor of this. It was discussed in P&Z. He does not think it fits in the business district area.
- Lentine asked if amending the codes will make it work. There are other ways to do this to make it fit.
- Kumin said he would prefer to change language to include facility, rather than make it fit into something it really isn’t. He is for changing the zoning for an adult daycare.
- Todd Hunt suggested asking for variance for the use. In 2012, Council approved a child daycare center in I-1 bus district. This was recommended by the Planning Commission in I-1 district. Used that as a basis for this.
- Representatives from the Rosemary Center said that under federal guidelines, this long-term care facility falls under health care. Just asking to use a space that has been empty and will meet their needs nicely. Most of the folks live in area.
- Motion made to NOT recommend to Council by Henry, seconded by Alexander; motion passed 5-2 (Kumin, Ursu-nay), 5-2, motion approved and legislation will not go to the floor.
- Henry said we have many daycares in the city, and this is zoned for industrial.
- Alexander agreed and added that this business does not fit in the area.

AUDIENCE:  -none-

OLD BUSINESS:

Community Partnership on Aging: Henry said we looked at the membership costs/agreement for the city. It is $80,459 for the services (excluding transportation).
- Kumin said he had an issue with an 80 yr. old resident who had an issue with her roof. He called the CPA and the woman was helped with phone numbers to call. The city
doesn’t have resources for seniors with issues like this. Limited resources for these people and CPA would help. Strongly urge to consider going with this program.

- Alexander said he agrees, but we need a resolution to vote on this.
- Henry said she would like Todd Hunt to draw up legislation for Jan 2020.
- Wendy said the fee is based on population and cities involved.
- Ursu asked if Belle Oaks goes forward next year, how much $80K will go up. Probably 10%, said Kumin.
- MOTION to draw up legislation by Kumin, seconded by Lentine; passed 7-0.

**NEW BUSINESS:**

**Holiday Meeting Schedule 2019—**
Dec 3---P&Z 7:30, Serv & Rec 8:30  
Dec 10--- COW 7:30, CC 8:15  
Dec 17--- Safety 6:30, Finance 7pm, COW 7:30, CC 8:15

**Substitute Clerk Options:** Allocating money to pay someone to take notes for backup clerk. Mayor said there is money in legislation to pay people. Ursu suggested Kumin as a part-time backup Clerk.

**Council meeting recordings, uploads, etc:** Jeremy Kumin will be gone and we need someone to do this as well, unless we can pay Kumin to do this part time

**Council President, Eloise Henry, adjourned the meeting at 9:05pm**

*Minutes taken by Clerk of Council, Betsy Traben*