Finance Committee Meeting of Council  
City of Richmond Heights  
October 15, 2019

Chairman Ursu called the meeting to order at 8:40 pm

Roll Call:
Present: Hurst, Lentine, Lewis, Ursu

Council also present: Alexander, Kumin

Motion to approve last month’s meeting on Aug 27 and September 17, 2019 by Lewis, seconded by Lentine; passed 3-0. (Hurst out of room)

Reports:

Mayor David H. Roche: Comment as we go along.

Brian Gleisser, Economic Development Director: -excused-

Tax Administrator, Anthony Miceli:
- Oct 15th is the extension deadline.
- No other report.
- Mayor added that Miceli is looking into Selman new addition with employees. Ribbon cutting was last month and employees moved in.

Finance Dept Director, Jim Teknipp:
- Tax income looked at today. Above budget now and tracking well. Almost identical to last year in income tax. At 88% of budgeted amount.
- $80K received from Bureau of Workers Comp.
- Appropriation ordinance will be coming next week. The Building Dept had a building wage increase of $3K for rest of year, increase for “Indeed” for search for FT combo Building Inspector, admin education increase $1500, increase for contractual $10K for delinquent fees (per auditor), Res 96-2019 (road program change order) of $6500 increase, as we are adding money to Specialized (may have already been done), sign at Greenwood, red brick (Rec), refunds for Rec Dept.
- Ord 97-2019, Pay ordinance—to include Special Project Coordinator, as was done last week. Will discuss this more next week. Some changes made as of last week by motion.

Service Director, Don Kerniskey:
- Commented on how the red crushed brick helps a lot with the fields, esp when it rains.
- Request for 100 tons of red crushed brick for baseball fields, cost will be $6,900 at $68.45 per ton, and an additional 3200, brings it to $10,100.00
- MOTION to authorize purchase in the amount of $10,100 for the crushed red brick, to come out of capital by Lewis, seconded by Hurst; passed 4-0
- Looking to negotiate a contract with The Force for baseball field rental next spring/summer.
- Flooring at Kiwanis Lodge and City Hall first floor—received a few quotes from flooring places. Location Carpet had the lowest quote at about $12K for city hall and $15K for Lodge. Lentine commented that plank flooring gets scratched, so if sliding chairs and tables, will see scratches. Kerniskey said the plank does not scratch (according to company). Kumin asked to put through legislation to authorize this and get input from interior designer to get this done by the Breakfast with Santa. Mayor said he would like to look for a grant for this next year. Kerniskey to get samples and colors to Council.
- MOTION for the authorization of new flooring for City Hall and Kiwanis Lodge and to recommend to Council to go with Location Carpet, and not to exceed $15K total for the Kiwanis and City Hall (tiles)—to come from the capital fund—by Lentine, seconded by Hurst, passed 4-0.
Rachel Gardner—bid package opening for Kiwanis Lodge canopy

- Grant for ADA ramp and stairs last year for $50K
- Got 2 bid offers last week.
- Small window of construction time, need to spend by Feb
- Lowest bid $74K,
- Recommends Vector Construction (who did the basement)--$74,200. Includes painting of interior and asphalt shingles. Will be reimbursed $50K. It will be completely enclosed ADA ramp.
- Jim Teknipp said the $24K additional, plus architect fees is $29K total higher than the budget.
- Kumin said the more we do that is visible to enhance the Lodge for the residents, it will be seen.
- Alexander said he would like to see Breakfast with Santa activities spill down to the basement.
- $79,200—including architect fee, approve the contract and the appropriation—2 pieces of legislation
- \textit{MOTION to accept the bid from Vector Construction, Inc. not to exceed $75K—by Lentine, seconded by Hurst, passed 4-0.}
- \textit{MOTION to authorize the bid from Perspectus Architects, -not to exceed $5,000 by Lewis, seconded by Hurst, passed 4-0.}

City Engineer, Lee Courtney:  Comment as we go along.

OLD BUSINESS:

Greenwood Farm—Lewin & Co. engineering firm. Concrete replacement—on hold.
Mayor said that Council authorized this to happen. On hold because the cost is too high. Mayor will work on this with Brian Gleisser and Don Kerniskey.

NEW BUSINESS:

\textbf{MOTION to outfit police cars}---2 Tahoe $26,909.68---to exceed $27K---by Lentine, seconded by Lewis, passed 4-0

\textbf{MOTION to purchase 2 watch guard cameras, not to exceed $11K by Lentine, seconded by Hurst, passed 4-0.}

\textbf{MOTION to increase appropriation of 2 new police bulletproof vests in the amount of $1200 by Lentine, seconded by Hurst, passed 4-0.}

\textbf{MOTION for ammo in police dept, in the amount not to exceed $8,500 by Lentine, seconded by Hurst, passed 4-0.}

\textbf{MOTION to authorize payment for the Greenwood Farm sign to come from the 260 Fund not to exceed $3800, by Lewis, seconded by Lentine; passed 4-0.}

Lentine asked about the address. Ursu asked if it can it be added to sign?

\textbf{Budget discussion:}  Kumin said he would like to discuss the budget before it is written in stone by Mayor and Finance.  Looking into a weekend meeting to discuss this, as usually is the case each year.

\textbf{Audience:}  -none-

Chairman Ursu adjourned this meeting at 9:47 pm

\textit{Meeting Minutes taken by Betsy Traben, Clerk of Council}