PLEDGE ALLEGIANCE TO THE FLAG

TIME: ______________

ROLL CALL: ALEXANDER, HENRY, HURST, KUMIN, LENTINE, LEWIS, URSU

PRESENT: _______ ABSENT: _______

Motion was made by _________ seconded by _________ to excuse ___________

ROLL CALL: ALEXANDER, HENRY, HURST, KUMIN LENTINE, LEWIS, URSU

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion, which motion suspends the Council’s rules requiring three separate readings of legislation, and there will be no separate discussion of these items when so adopted. If any Councilperson desires discussion, the particular item will be removed from the Consent Agenda and will be considered separately by Council with full discussion and individual action therein.

1. Minutes of the City Council Meeting from November 26, 2019.

MOTION

Motion was made by _________ seconded by ___________ to accept the Consent Agenda as submitted.
REPORTS:

Mayor David H. Roche:

Fire Chief, Marc Neumann:

Police Chief, Thomas Wetzel:

Building Commissioner, Jim Urankar:

Finance Director, Jim Teknipp:

Recreation Director, Rick Dula:

Economic Development Director, Brian Gleisser:

City Engineer, Lee Courtney:

Service Director, Donald Kerniskey:

Audience:
OLD BUSINESS:

RESOLUTION NO.: 107-2019, INTRODUCED BY MAYOR & COUNCIL, 3RD READING (AS REVISED 12/10/19)
A RESOLUTION AMENDING RESOLUTION NOS. 145-86 AND 108-2018 BY EXPANDING THE BOUNDARIES OF THE CITY’S EXISTING COMMUNITY REINVESTMENT AREA #1 AND INCLUDING PARCELS BEING DEVELOPED FOR MIXED USE WITH MULTI-FAMILY HOUSING THEREIN AS ELIGIBLE FOR TAX ABATEMENT; AND DECLARING AN EMERGENCY.

PASSAGE: ____________ ____________
KEPT ON: ____________ READING IN ____________ COMMITTEE

RESOLUTION NO.: 115-2019, INTRODUCED BY MAYOR ROCHE, 2ND READING
A RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION FROM THE CITY OF RICHMOND HEIGHTS FOR A PROJECT TO BE CONSIDERED BY THE CUYAHOGA COUNTY DEPARTMENT OF DEVELOPMENT FOR ITS COMMUNITY DEVELOPMENT SUPPLEMENTAL GRANT PROGRAM FOR FISCAL YEAR 2020 AND AUTHORIZING THE PAYMENT OF MATCHING FUNDS AND/OR IN-KIND SERVICES FROM THE CITY.

SUSPENSION: ____________ ____________
PASSAGE: ____________ ____________
KEPT ON: ____________ READING IN ____________ COMMITTEE

NEW BUSINESS:

RESOLUTION NO.: 124-2019, INTRODUCED BY MAYOR ROCHE, FIRST READING
A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE NORTHEAST OHIO REGIONAL SEWER DISTRICT AND THE CUYAHOGA SOIL AND WATER CONSERVATION DISTRICT FOR CONSERVATION PROGRAM INVOLVING EDUCATION, STEWARDSHIP AND PUBLIC PARTICIPATION.

SUSPENSION: ____________ ____________
PASSAGE: ____________ ____________
KEPT ON: ____________ READING IN ____________ COMMITTEE

RESOLUTION NO.: 125-2019, INTRODUCED BY ALL OF COUNCIL, FIRST READING
A RESOLUTION AUTHORIZING THE CITY OF RICHMOND HEIGHTS TO ENTER INTO A MEMBERSHIP AGREEMENT WITH COMMUNITY PARTNERSHIP ON AGING FOR OLDER ADULT SERVICES.

SUSPENSION: ____________ ____________
PASSAGE: ____________ ____________
KEPT ON: ____________ READING IN ____________ COMMITTEE
RESOLUTION NO.: 126-2019, INTRODUCED BY ALEXANDER, FIRST READING
A RESOLUTION DENYING A CONDITIONAL USE PERMIT FOR AN ADULT DAYCARE CENTER AT 26391 CURTIS WRIGHT PARKWAY.

SUSPENSION: ___________ ___________
PASSAGE: ___________ ___________
KEPT ON: ___________ READING IN ___________ COMMITTEE

ADDITIONS:

CORRESPONDENCE:

ADJOURNMENT:
MOTION WAS MADE BY __________ SECONDED BY __________ TO ADJOURN
THIS DECEMBER 10, 2019 CITY COUNCIL MEETING AT __________ P.M.
RESOLUTION NO.: 107-2019 (As Revised 12/10/19)  
INTRODUCTED BY: Mayor Roche and All of Council

A RESOLUTION AMENDING RESOLUTION NOS. 145-86 AND 108-2018 BY EXPANDING THE BOUNDARIES OF THE CITY’S EXISTING COMMUNITY REINVESTMENT AREA #1 AND INCLUDING PARCELS BEING DEVELOPED FOR MIXED USE WITH MULTI-FAMILY HOUSING THEREIN AS ELIGIBLE FOR TAX ABATEMENT; AND DECLARING AN EMERGENCY.

WHEREAS, this Council’s Resolution No. 145-86, adopted November 11, 1986, established the criteria and boundaries for Community Reinvestment Area #1 and designated a Housing Officer and Housing Board to administer the Community Reinvestment Area Program;

WHEREAS, Community Reinvestment Area #1 operates under the legislative authority of Ohio Revised Code Section 3735.65 to 3735.70 as established prior to the amendments to Ohio Revised Code Sections 3735.65 to 3735.70 enacted in 1994 (the “Pre-1994 Community Reinvestment Area Legislation”);

WHEREAS, under Ohio law, Resolution No. 145-86 may be amended twice after July 1994 and continue to retain its operation under the Pre-1994 Community Reinvestment Area Legislation;

WHEREAS, this Council’s Resolution No. 108-2018, adopted October 9, 2018, was the first amendment to Resolution No. 145-86 and allowed for tax exemptions of up to 100% for improvements to commercial and industrial real property located in existing Community Reinvestment Area #1 for up to fifteen (15) years in duration;

WHEREAS, Resolution No. 108-2018 was the first amendment to Resolution No. 145-86 and can be amended one (1) additional time and retain its operation under the Pre-1994 Community Reinvestment Area Legislation; and

WHEREAS, Council desires to amend Resolution Nos. 145-86 and 108-2018 to expand the boundaries of Community Reinvestment Area #1 and to include parcels being developed with multi-family housing as being eligible for real estate tax abatement under the Community Reinvestment Area Program.

NOW, THEREFORE, Be It Resolved by the Council of the City of Richmond Heights, State of Ohio, that:

Section 1: The findings and determinations made in Resolution Nos. 145-86 and 108-2018 and the recitals above are hereby affirmed and incorporated herein by reference.
Section 2: The boundary of the City of Richmond Heights Community Reinvestment Area #1 is expanded to include land area within the City as depicted on Exhibit “A” attached hereto and incorporated herein by reference.

Section 3: Section 1 of Resolution No. 108-2018 is amended to read as follows:

“Within “Community Reinvestment Area #1”, tax exemptions for improvements to real property described in Section 3735.67 of the Ohio Revised Code will be granted for the following periods:

(a) Five (5) years for the remodeling of every dwelling containing not more than two family units upon which the cost of remodeling is at least five thousand dollars as described in Section 3735.67.

(b) Up to fifteen (15) years for the remodeling of every commercial or industrial property, upon which the cost of remodeling is at least ten thousand dollars as described in division B of Section 3735.67.

(c) Up to fifteen (15) years for the construction of every commercial or industrial structure as described in division C of Section 3735.67.

Provided that A Multi-Family Dwelling, as defined in Section 1123.03 of the City of Richmond Heights Zoning Code, or its successor provision, shall not be considered a “commercial” structure for the purposes of qualifying for the tax abatement authorized by this Resolution.

A Multi-Family Dwelling shall not be eligible for a tax exemption within Community Reinvestment Area #1 unless the Dwelling is included within an approved mixed use development plan, pursuant to Section 1151.10 of the City of Richmond Heights Zoning Code or its successor provision.

Section 4: Pursuant to Ohio law, this Council finds that this Resolution shall be considered the second amendment to Resolution No. 145-86.

Section 5: A copy of this Resolution shall be forwarded to the Cuyahoga County Fiscal Officer and the Ohio Development Services Agency by the Council Clerk for information and reference.

Section 6: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.
Section 7: This Resolution declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the City in that the developer of an approved mixed use development plan has filed an application for tax abatement under the CRA and requires assurances that the City’s CRA #1 will apply to the development for its ability to secure financing for the project and to close on transfer of title to certain properties anticipated for future development to further economic development within the City; wherefore, this Resolution shall take effect and be in force effective immediately upon its passage by Council and the signature of the Mayor.

PASSED: _________________________  __________________________________

APPROVED: ______________________

ATTEST: _________________________  ___________________________________
        Betsy Traben               Eloise Cotton-Henry
        Clerk of Council           President of Council
RESOLUTION NO.: 115 - 2019
INTRODUCED BY: Mayor Roche

A RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION FROM THE CITY OF RICHMOND HEIGHTS FOR A PROJECT TO BE CONSIDERED BY THE CUYAHOGA COUNTY DEPARTMENT OF DEVELOPMENT FOR ITS COMMUNITY DEVELOPMENT SUPPLEMENTAL GRANT PROGRAM FOR FISCAL YEAR 2020 AND AUTHORIZING THE PAYMENT OF MATCHING FUNDS AND/OR IN-KIND SERVICES FROM THE CITY.

WHEREAS, the City has been advised by the Department of Development for the County of Cuyahoga that it is eligible to participate in a competitive application process for awarding of Community Development Supplemental Grant Program funds for Fiscal Year 2020;

WHEREAS, the City is permitted to submit one or more projects as part of its application, provided the aggregate total of the funding does not exceed $50,000 for the Supplemental Grant Program;

WHEREAS, the grant encourages the City to make a local match to the grant in the form of direct monetary payments and/or in-kind services for the project(s) and it is determined by this Council that a required City match to the grant through a combination of a direct monetary payment and in-kind services will be made;

WHEREAS, a public hearing related to the City’s participation in the Community Development Supplemental Grant Program for Fiscal Year 2020 was held by the City on November 14, 2019; and

WHEREAS, the Mayor and this Council determine to apply for the supplemental grant funds for the necessary public improvement project of renovating the City of Richmond Heights’ Greenwood Farm public recreation and event facility and to authorize the required local City match consisting of a combination of a monetary payment and in-kind services.

NOW, THEREFORE, Be It Resolved by the Council of the City of Richmond Heights, State of Ohio, that:

Section 1: The following public improvement project for the purpose of improving safety, accessibility to, and usefulness of the City of Richmond Heights Greenwood Farm recreation, event and gathering venue is approved for inclusion in the application to be submitted by the City in response to the competitive application process undertaken by the Department of Development of Cuyahoga County for Community Development Supplemental Grant funds:

Renovations and updated construction to the Greenwood Farm recreation, event and gathering venue making it more safe for use, accessible to handicapped persons and overall more useable by the public;
and this Council commits to making the required local City match to the grant through a combination of direct funding and in-kind services.

Section 2: The Mayor is authorized to submit the application for the aforesaid public improvement project on behalf of the City to the Department of Development of Cuyahoga County no later than January 3, 2020.

Section 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4: This Resolution shall take effect and be in force at the earliest time permitted by law.

PASSED:________________________

David H. Roche, Mayor

APPROVED:_____________________

ATTEST:________________________

Betsy Traben
Clerk of Council

Eloise Cotton-Henry
President of Council
RESOLUTION NO. 124 -2019
INTRODUCED BY: Mayor Roche

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE NORTHEAST OHIO REGIONAL SEWER DISTRICT AND THE CUYAHOGA SOIL AND WATER CONSERVATION DISTRICT FOR A CONSERVATION PROGRAM INVOLVING EDUCATION, STEWARDSHIP AND PUBLIC PARTICIPATION.

WHEREAS, the City of Richmond Heights has and must continue to possess a municipal separate storm sewer system (MS4) permit which includes the requirement by the Ohio Environmental Protection Agency to have a storm water management plan and that plan includes a soil and water conservation program with a public involvement and public education component;

WHEREAS, for 2020, the Cuyahoga Soil & Water Conservation District (“SWCD”), with the assistance and support of the Northeast Ohio Regional Sewer District (“NEORSD”), have offered to assist the City to provide the conservation program to include public involvement, public education and stewardship related to storm water drainage issues necessary to meet Ohio Environmental Protection Agency regulations;

WHEREAS, NEORSD has agreed to pay SWCD for these service being performed for the City in the amount of $5,500.

NOW, THEREFORE, Be it Resolved by the Council of the City of Richmond Heights, State of Ohio, that:

Section 1. The Mayor is authorized to execute a Memorandum of Understanding between the Cuyahoga Soil and Water Conservation District and the Northeast Ohio Regional Sewer District for provision of the conservation program services to the City as set forth in the recitals to this Resolution in calendar year 2020 in the amount of $5,500, which amount is to be reimbursed to the City by NEORSD.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _______________________   ______________________
David H. Roche, Mayor

APPROVED: ____________________

ATTEST: ________________________   _________________________
Betsy Traben     Eloise Cotton-Henry
Clerk of Council     President of Council
RESOLUTION NO: 125 - 2019
INTRODUCED BY: All of Council

A RESOLUTION AUTHORIZING THE CITY OF RICHMOND HEIGHTS TO ENTER INTO A MEMBERSHIP AGREEMENT WITH COMMUNITY PARTNERSHIP ON AGING FOR OLDER ADULT SERVICES.

WHEREAS, Community Partnership on Aging (“CPA”) is a nonprofit social service agency that has been in existence since 1978 and provides programs and services to support the independence, community involvement and wellbeing of older adults in the Hillcrest area through partnership agreements with local municipalities, which communities currently are: South Euclid, Lyndhurst, Highland Heights, Mayfield Heights and Mayfield Village;

WHEREAS, approximately one-third of the population of Richmond Heights is over age 60 and another third of the population is between ages 39 to 59, creating a steady stream of persons into the over age 60 category and whose needs for support often increase with aging;

WHEREAS, a full membership in CPA will entitle Richmond Heights residents to the complete range of programs and services of CPA, as more fully set forth in the membership proposal to Richmond Heights from CPA that is attached hereto as Exhibit A;

WHEREAS, this Council supports the City’s full membership in CPA in 2020 as furthering the health, safety and general welfare of its citizens;

NOW, THEREFORE, Be it Resolved by the Council of the City of Richmond Heights, State of Ohio, that:

Section 1. This Council authorizes the City of Richmond Heights to enter into a full membership agreement with Community Partnership on Aging as set forth in the attached membership proposal (Exhibit A), commencing January 1, 2010, and for an annual membership fee not to exceed $88,000.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

PASSED: _______________________   ________________________
David H. Roche, Mayor

APPROVED: ____________________

ATTEST: ________________________   _________________________
Betsy Traben     Eloise Cotton-Henry
Clerk of Council     President of Council
Exhibit A

Proposal to the City of Richmond Heights
for
Older Adult Services

COMMUNITY PARTNERSHIP ON AGING

Prepared by
Wendy Albin Sattin
Executive Director
Community Partnership On Aging
October 22, 2019
This proposal to the City of Richmond Heights recognizes the fact that 3252 Richmond Heights residents are 60 years of age or older; this number represents one third of all residents. In addition, 3821 residents (30% of the total population) are aged 35-59 years old, guaranteeing a continued increase in demand for senior services. In contrast, only 15% of the population is under 18, which skews the trend in Richmond Heights to older residents. This older demographic calls for a broad base of senior adult services- on the one hand, there are residents that are active, engaged and are looking for opportunities to improve themselves, learn new skills and remain physically and cognitively fit. At the other end of the spectrum are residents that are frail, more at risk for physical decline and isolated. The challenge for the city of Richmond Heights is to provide supports and services that address the needs and wants of every older resident so that they remain active citizens of Richmond Heights by maintaining residence in their homes for as long as possible, as safely and independently as possible, in a manner that is economically feasible for the City. The Community Partnership on Aging is uniquely poised to offer services that meet the needs of both groups of seniors.

The mission of Community Partnership on Aging is to improve lives through programs and services that support independence, community involvement and well-being. The mission is carried out through planning, coordinating and providing services that enhance the dignity, security and well-being of older adults in our communities.

The Community Partnership on Aging was established in 1978 as a cooperative venture among the cities of South Euclid, Lyndhurst and Highland Heights. In 2011, Mayfield Heights joined the Partnership, followed by Mayfield Village in 2012. Financial support is provided by the cities served by the agency, Federal Title III funds from the Older Americans Act of 1965 through the Western Reserve Area Agency on Aging, Cuyahoga County Health and Human Services levy dollars through the Division of Senior and Adult Services and donations. Volunteers also make an invaluable contribution of their time and energy.

There are 12 part-time employees and five full time employees that work on behalf of the older adults in the member cities, delivering programs, services and providing support. Transportation services are subcontracted to Senior Transportation Connection. In addition, student interns and volunteers are also deployed to ensure needs are being met.

The purpose of this proposal is to provide Richmond Heights the opportunity to select those supports and services which best fit the needs of its residents. These services would be offered to the community as a city service. Ultimately, CPA would like to include Richmond Heights as a full partner, in cooperation with the cities of South Euclid, Lyndhurst, Highland Heights, Mayfield Heights, and Mayfield Village in offering services to older adults through Community Partnership on Aging (CPA).
Plans of Service

Option 1- CONCIERGE

If Richmond Heights prefers to utilize only certain services in 2020, options available for concierge selections are outlined below. Richmond Heights residents may participate in any programs and nutrition services offered through CPA in another city. Services not available include application of any grant funds to Richmond Heights residents (with the exception of Congregate Meal funding through the Older Americans Act), Safe at Home program or Homemaker Services. In the third quarter of 2020, recommendations will be issued and a meeting will occur to discuss the potential for full membership in 2021.

Scope of Work-Concierge

Community Partnership on Aging staff will be responsible for the development, implementation and oversight of all aspects of the programs and services offered to the City of Richmond Heights. The Executive Director will ensure that current contractual relationships are maintained and renegotiated as needed.

Social Work services include counseling, outreach information and referral and consultation with other city and local professionals, including Richmond Heights Police, Fire and Building Departments. The Social Worker will be based in Richmond Heights 15 hours a week, at a mutually agreed upon location. Creating a relationship with a CPA social worker is an older resident’s conduit to the myriad resources and programs that are available to eligible seniors. Navigating complex application systems, explaining program nuances and linking residents to appropriate resources often makes the difference in the quality of life for a senior.

Social workers accomplish many tasks for older residents. Some include:

- In-home assessments prior to service delivery (i.e. transportation; Meals on Wheels). This allows for early problem identification, reduces future risk, and improves quality of life through access to resources.
- Assistance with paper applications for programs such as HEAP, Homestead Exemption, PIPP, Medicare Extra Help, water discount programs, pharmaceutical programs, etc.
- Problem identification, implementation of person-centered plans, securing of resources, assistance to family caregivers, coordination with other service providers.
- Information and referral to local resources including Meals on Wheels, housing assistance, and help with aging related challenges.
- Consultation with city personnel in issues related to aging and assistance with handling problems and concerns with aging persons and their families.
- Social workers are OSHIIP (Ohio State Health Insurance and Information Program) trained counselors to assist with Medicare education and decision making.
- Short term supportive counseling for life adjustments and transitions
- Planning for long term care needs

**COST: $30,000 single service**

**$27,000 bundled (two or more services selected)**

**Programming** will occur in the Kiwanis lodge 4-8 hours a month plus appropriate planning, administration and outreach associated with program implementation. Efforts will coordinate with existing activities sponsored by the Senior Citizen’s Club and Richmond Heights Recreation Department. CPA will meet with the Richmond Heights Recreation Department staff, city leadership and/or residents to identify programs to pilot in Richmond Heights. No more than two programs will be offered each quarter. Programs may include health and wellness, social and/or instructional programs. CPA staff will secure appropriate instructors, be on site for the program and will be responsible for all administrative and outreach associated with the programs.

**COST: $18,000 single service**

**$15,000 bundled (two or more services selected)**

**Volunteer services** will provide opportunities for Richmond Heights residents to serve as volunteers in many capacities as well as be eligible to receive a limited range of volunteer services, such as summer construction projects or leaf raking in the fall. CPA’s Volunteer Coordinator will develop relationships with key Richmond Heights stakeholders, residents and other important partners critical to the delivery of necessary services. CPA staff will maintain a database of volunteers, coordinate volunteer assignments and manage the overall program.

**COST: $30,000 single service**

**$27,000 bundled (two or more services selected)**

Current CPA administrative staff will perform duties as needed to insure consistent and timely communication, invoicing, assistance for residents, implementation of policies and procedures and management of staff. Costs are included in each service.
Option 2-FULL MEMBERSHIP

Full partnership will include the provision of and access to all programs and services offered by CPA to Richmond Heights residents. Community Partnership on Aging staff will be responsible for the development, implementation and oversight of all aspects of the programs and services as well as any costs associated with them, excluding the costs of the necessary facilities to be provided by Richmond Heights. The Executive Director will ensure that current contractual relationships that exist between providers (Senior Transportation Connection, exercise instructors, speakers, meal provider, Cleveland Foodbank, etc.) are maintained and re-negotiated as needed. The Director will also include Richmond Heights in any grant proposals submitted on behalf of the agency. Administrative staff at CPA’s main office in South Euclid will provide additional support.

Richmond Heights residents will be surveyed in regard to programming needs to be considered for Richmond Heights. Some programming and/or special events will be initiated immediately if municipal space is available, based on stated needs of Richmond Heights administration and/or residents. Long term programming needs will be evaluated through discussion with the Richmond Heights Recreation Department staff, city leadership and residents with a recommended plan for enhancements to programming. Any regularly scheduled Richmond Heights senior programs and activities will continue to occur. CPA staff could offer assistance with the oversight and administration of those programs, if that was needed. A representative of the Senior Citizens Club, or other mayoral appointee, will be invited to participate on the CPA Advisory Board which provides programming oversight to the agency and serves as ambassadors to the community to inform residents about the services and supports CPA offers. Additionally, the Mayor of Richmond Heights will become a voting member of the Council of Government, joining the Mayors of Highland Heights, Lyndhurst, Mayfield Heights, Mayfield Village and South Euclid as well as participating in the Community Partnership Foundation as a trustee.

Scope of Work- Full Membership

Social Work services include counseling, outreach information and referral and consultation with other city and local professionals, including Richmond Heights Police, Fire and Building Departments. The Social Worker may be based in Richmond Heights 20 hours a week, or at a mutually agreed upon location. Efforts will be initiated to educate residents about the availability of the Social Work services. Creating a relationship with a CPA social worker is an older resident’s conduit to the myriad resources and programs that are available to eligible seniors. Navigating complex application systems, explaining program nuances and linking residents to appropriate resources often makes the difference in the quality of life for a senior.

Social workers accomplish many tasks for older residents. Some include:
• In-home assessments prior to service delivery (i.e. transportation; Meals on Wheels). This allows for early problem identification, reduces future risk, and improves quality of life through access to resources.
• Assistance with paper applications for programs such as HEAP, Homestead Exemption, PIPP, Medicare Extra Help, water discount programs, pharmaceutical programs, etc.
• Problem identification, implementation of person-centered plans, securing of resources, assistance to family caregivers, coordination with other service providers.
• Information and referral to local resources including Meals on Wheels, housing assistance, and help with aging related challenges.
• Consultation with city personnel in issues related to aging and assistance with handling problems and concerns with aging persons and their families.
• OSHIIP (Ohio State Health Insurance and Information Program) trained counselors to assist with Medicare education and decision making
• Short term supportive counseling for life adjustments and transitions
• Planning for long term care needs

**Programming** will occur in the Kiwanis lodge at least 8-10 hours a month. Efforts will coordinate with existing activities sponsored by the Senior Citizen's Club and the Richmond Heights Recreation Department. CPA staff will secure appropriate instructors, be on site for the program and will be responsible for all administrative and outreach associated with the programs.

**Volunteer services** will provide opportunities for Richmond Heights residents to serve as volunteers in many capacities as well as be eligible to receive a full range of volunteer services, such as summer construction projects, leaf raking in the fall, trash can removal or other services as indicated by Richmond Heights. CPA's Volunteer Coordinator will develop relationships with key Richmond Heights stakeholders, residents and other important partners critical to the delivery of necessary services. CPA staff will maintain a database of volunteers, coordinate volunteer assignments and manage the overall program.

**Nutrition services** will include Café Lunch, a chef-prepared lunch in a rotation with other member cities. Congregate meals will be negotiated with Western Reserve Area Agency on Aging. (CPA is on a two year contract cycle with WRAAA; the next opportunity to apply for funds for the congregate meal is for 2020). Once the grant is received, CPA will provide a congregate meal once a week in the Kiwanis Lodge.

Residents of Richmond Heights will have access to CPA's **Safe at Home** program which offers minor home modification (i.e. installation of grab bars) at little to no cost to residents. They will also be able to participate in our **Homemaker Program**, which provides light housekeeping services for $10 - $20 hour. Residents of Richmond Heights will also be eligible to join the **CARE program**, a membership based home maintenance program which provides members five
services a year to help keep their homes in prime condition. The **Durable Medical Equipment lending program** will also be available to residents if full CPA partnership is sought by the City.

Current CPA administrative staff will perform duties as needed to insure consistent and timely communication, invoicing, assistance for residents, implementation of policies and procedures and management of staff.

**Budget – Full Membership**

If Richmond Heights proceeds with full membership, a formula using the total population of the cities will be applied to determine each city’s share of the cost. *Transportation costs are calculated independently and added to each city’s share.* The chart below will be used to determine proportionality of the overall budget share:

<table>
<thead>
<tr>
<th>City</th>
<th>Population*</th>
<th>% CPA Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Highland Heights</td>
<td>8289</td>
<td>10.69%</td>
</tr>
<tr>
<td>Lyndhurst</td>
<td>13973</td>
<td>18.03%</td>
</tr>
<tr>
<td>Mayfield Heights</td>
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<tr>
<td>South Euclid</td>
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<td>28.65%</td>
</tr>
</tbody>
</table>

*US Census 2017 American Community Survey

Based on projected 2019 budget numbers, Richmond Heights’ costs (excluding transportation costs) for full partnership in CPA will be **approximately $88,000.** Actual transportation costs will be added to that amount. Final budget allocation for participating cities will be presented to the Council of Government in November of 2019.

**Summary**

Community Partnership on Aging is able to enhance the City of Richmond Heights Senior Support services through the following options: a concierge menu of social work, programming and/or volunteer services either individually or grouped together or as a full partner of the Council of Government, able to access all the offerings of CPA on behalf of older residents. Currently, Richmond Heights residents have limited access to CPA programs and nutrition services. Many residents request full access to all that CPA provides to help them remain in their homes, improve their quality of life and maintain their independence. By accepting one of the options proposed, Richmond Heights can provide the needed supports and services for its residents in a fiscally responsible manner without undue burden placed on the current municipal partners.
RESOLUTION NO.: 126-2019
INTRODUCED BY: Alexander

A RESOLUTION DENYING A CONDITIONAL USE PERMIT FOR AN ADULT DAYCARE CENTER AT 26391 CURTIS WRIGHT PARKWAY.

WHEREAS, pursuant to Codified Ordinance Section 1167.03, the Planning Commission, at its October 2019 regular meeting, passed a motion to recommend to Council the approval of an application for a conditional use permit for the non-profit organization known as the Rose-Mary Center, a tenant at property located at 26391 Curtis Wright Parkway, for the establishment of an adult daycare center for developmentally-disabled persons in the I-1 Office-Industrial Zoning District;

WHEREAS, the proposed use being a daycare center is not a permitted or conditionally permitted use listed in the I-1 Zoning District and the City’s Planning Commission lacked the jurisdiction and authority to recommend the approval of a conditional use permit in the I-1 Zoning District for the proposed use;

WHEREAS, this Council further finds that the proposed daycare use does not meet the requirements of Zoning Code Section 1167.03, “Other Uses”, to be an approved use in the I-1 Office-Industrial Zoning District;

NOW, THEREFORE, Be It Resolved by the Council of the City of Richmond Heights, State of Ohio, that:

Section 1: The action of the Planning Commission of the City of Richmond Heights taken at its October 2019 regular meeting in recommending to Council the approval of a conditional use permit at 26391 Curtis Wright Parkway in the City of Richmond Heights for use of the property as an adult daycare center for developmentally-disabled persons is denied for the reasons set forth in the recitals to the Resolution.

Section 2: The Clerk is instructed to mail a copy of this Resolution to the applicant.

Section 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: ________________________________

APPROVED: ________________________________

David H. Roche, Mayor

ATTEST: ________________________________

Betsy Traben
Clerk of Council

Eloise Cotton-Henry
President of Council