



**David H. Roche, Mayor**  
26789 Highland Road  
Richmond Heights, Ohio 44143-1429  
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[richmondheightsohio.org](http://richmondheightsohio.org)

## **EFFECTIVE MARCH 18, 2020**

### **ALL CITY BUILDINGS ARE CLOSED TO THE PUBLIC**

Per Mayor and Public Safety Director David H. Roche, only building vestibules will remain open to allow the public to choose to stay completely outside & call the number posted on the doors of the individual buildings to receive immediate assistance and see if they can make an appointment *or* chose to enter the vestibule & call the number provided, make deliveries, safely exchange documents & items, etc.

#### **Phone numbers posted on the outside of each building:**

<u>BUILDING</u>	<u>PHONE NUMBER</u>	<u>BUSINESS HOURS</u>
City Hall	216-486-2474 & listen to the prompts	9:00 am – 4:30 pm M-F
Service Dept.	216-701-1433	7:00 am – 2:30 pm M-F
Fire Dept.	216-486-1234	24 hours
Police Dept.	216-486-1234	24 hours

We thank you for your cooperation and will get through these times together.

Sincerely

David H. Roche  
Mayor & Public Safety Director