



Department of Building, Zoning & Housing
26789 Highland Road
Richmond Heights, Ohio 44143-1429
216-383-6312 Fax: 216-383-6319

HOMEOWNER EXEMPTION AFFIDAVIT-RICHMOND HEIGHTS BUILDING DEPARTMENT

This is to verify that I _____, homeowner of the dwelling structure located at _____, Richmond Heights, Ohio do intend to perform _____ work for which a permit is being obtained.

- I hereby certify that I currently reside at the property and this is my established residence.
Initial _____
- I hereby certify that the work will be performed by myself in lieu of a registered contractor and that it is my responsibility to call for and receive all necessary inspections and approvals by the Building Department.
Initial _____
- I hereby certify that I have not entered into a contract (written or verbal) with another party to perform this work.
Initial _____
- I agree to comply with all applicable Building and Zoning Codes of the City of Richmond Heights and hold the City harmless from any acts of omission or negligence on my part in the performance of the work.
Initial _____
- I understand that my signature on this document places the full responsibility of Code compliance regarding this project upon myself.
Initial _____

I further understand that it is a violation of law to mislead or supply false information when applying for a homeowner's permit.

Print Name

Signature

Date

Address

Phone Number