

**RESOLUTION NO.: 56 -2018**  
**INTRODUCED BY: Ursu**

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH QUICK COUNT, INC. TO DESIGN AND CONDUCT A SATISFACTION SURVEY REGARDING RECREATION SERVICES AND AUTHORIZING ADDITIONAL EXPENSES OF THE RECREATION DEPARTMENT FOR THE FALL 2018 CITY EDITION NEWSLETTER.**

WHEREAS, in conjunction with the Fall 2018 City Edition newsletter, the City will conduct a satisfaction survey to gather input regarding the services, programs and events currently offered or that residents would like to be offered by the Recreation Department;

WHEREAS, the Recreation Director has obtained a quote from Quick Count, Inc. for consultant services to design and conduct the satisfaction survey in an amount not to exceed \$2,800.00 to include interviewing administration and staff of the Recreation Department, on-site observation of Recreation Department facilities, creating the citizen survey, and digitizing all returned responses;

WHEREAS, the Recreation Director has advised Council's Finance Committee that the typical cost of the City Edition newsletter is \$3,000 per mailing, but that the combined cost of the newsletter and the survey will be approximately \$10,650.00 (\$2,650 for mailing, \$3,600 for printing, \$1,000 for postage, \$600 for return postage and \$2,800 for the consultant), requiring an additional appropriate not to exceed \$3,000 for the newsletter.

WHEREAS, Council's Finance Committee has reviewed the need for the above-described consultant services and additional newsletter expenses and recommends the same to Council.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Richmond Heights, State of Ohio, that:

Section 1: The Mayor is authorized to enter into an agreement with Quick Count, Inc. for consultant services to design and conduct a satisfaction survey regarding the services, programs and events offered by the Recreation Department in an amount not to exceed \$2,800.00.

Section 2: To the extent it is necessary to do so, the Director of Finance is authorized and directed to appropriate to a proper account a sum sufficient to cover the cost of said agreement.

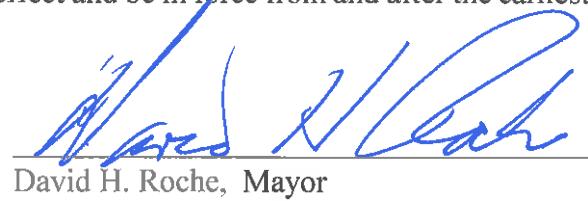
Section 3: The Director of Finance is further authorized and directed to appropriate to a proper account a sum not to exceed \$3,000 for additional expenses for the Fall 2018 City Edition Newsletter.

Section 4: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action,

were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 5: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: May 22, 2018



Handwritten signature of David H. Roche in blue ink.

David H. Roche, Mayor

APPROVED: May 22, 2018



Handwritten signature of Eloise Cotton-Henry in blue ink.

Eloise Cotton-Henry  
President of Council

ATTEST: Betsy Traben

Betsy Traben  
Clerk of Council