

RESOLUTION NO.: 13-2022  
INTRODUCED BY: Nelson and Council President Jordan

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH RTW Xxact ENTERPRISES LLC FOR CERTIFIED PUBLIC ACCOUNTANT SERVICES FOR COUNCIL'S AUDIT COMMITTEE.**

WHEREAS, the City Council's Audit Committee is in need of professional assistance from an accounting firm for advice and consultation for a six-month period in calendar year 2022;

WHEREAS, Council's Audit Committee has identified accounting services required of a professional certified public accounting ("CPA") firm, which consist of a process audit and reconciliation of the Ohio State Auditor's findings for 2020.

WHEREAS, the Chair of Council's Audit Committee has solicited proposals from several professional certified public accounting firms for this work;

WHEREAS, RTW Xxact Enterprises LLC has proposed to provide the aforesaid services to the City for a flat fee of \$7,500.00 for the process audit and at the rate of \$175/hour, not to exceed \$7,500.00, for the agency fund reconciliation services, for a total cost not to exceed \$15,000.00;

WHEREAS, RTW Xxact Enterprises LLC is being recommended by the Audit Committee to perform the services;

NOW, THEREFORE, Be It Resolved by the Council of the City of Richmond Heights, State of Ohio, that:

Section 1. The Mayor is authorized to execute an agreement with RTW Xxact Enterprises LLC for the scope of services in the recitals to this Resolution in an amount not to exceed Fifteen Thousand Dollars (\$15,000.00) for a term of six months, which agreement shall be approved as to legal form and correctness by the Director of Law.

Section 2. If necessary, the Director of Finance is authorized and directed to appropriate to a proper account the funds necessary for the agreement authorized in Section 1 of this Resolution.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED:

March 22, 2022

APPROVED:

March 22, 2022

ATTEST:

Betsy Traben

Betsy Traben  
Clerk of Council

Kim A. Thomas, Mayor

Bobby Jordan  
President of Council