

RESOLUTION NO. 104 -2020  
INTRODUCED BY: All of Council

**A RESOLUTION AUTHORIZING CITY OF RICHMOND HEIGHTS  
PURCHASES AND EXPENDITURES WITH CARES ACT FUNDS AND  
DECLARING AN EMERGENCY.**

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and is easily spread between individuals who are in close contact with each other through respiratory droplets and various other means;

WHEREAS, on March 9, 2020, Governor Mike DeWine declared a State of Emergency in Executive Order 2020-01D in order to protect the welfare of citizens of Ohio from the dangerous effects of COVID-19;

WHEREAS, on March 27, 2020, the President of the United States signed into law the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”) which, in part, established the coronavirus relief fund under 42 U.S.C. § 801 and appropriated 150 billion dollars of direct payments to states, tribal governments, and units of local government;

WHEREAS, on June 19, 2020, Governor Mike DeWine signed into law House Bill 481 which authorizes distribution of federal coronavirus relief fund money to eligible counties, townships, and municipal corporations in Ohio;

WHEREAS, the City of Richmond Heights (“City”) is the recipient of federal coronavirus relief funds;

WHEREAS, the CARES Act and H.B. 481 require that recipients of federal coronavirus relief funds must use the relief funds to cover only those costs that are necessary expenditures incurred due to the public health emergency with respect to COVID-19, were not accounted for in the budget most recently approved as of March 27, 2020 for the unit of government, and were incurred during the period between March 1, 2020 and December 30, 2020;

WHEREAS, personnel from the City’s Police and Fire Divisions (“Police and Fire Personnel”) provide critical safety services directly to Richmond Heights residents, workers and visitors;

WHEREAS, since March 1, 2020, Police and Fire Personnel have responded to calls from residents in connection with the spread and transmission of COVID-19 within the community;

WHEREAS, Police and Fire Personnel have spent additional time during the course and scope of their employment to enforce and to comply with COVID-19 related public health orders, and to sanitize, disinfect, and clean shared spaces, vehicle interiors and other high-touch areas in order to curb the transmission of COVID-19;

WHEREAS, this Council determines that Police and Fire Personnel are employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency;

WHEREAS, this Council further determines that covering \$633,391.93 in Police and Fire Personnel payroll costs for the period covering March 1, 2020 through December 30, 2020 with CARES Act funds is a necessary expenditure due to the public health emergency with respect to COVID-19 because Police and Fire Personnel are employees whose services are substantially dedicated to mitigating or responding to COVID-19;

WHEREAS, the City has purchased signage for the dissemination of public health orders and guidance on maintaining social distancing, facial mask wearing, and other COVID-19 related safety measures in the amount of \$208.35;

WHEREAS, the City has purchased a new washer and dryer unit for use by City employees in the amount of \$1, 947.00;

WHEREAS, this Council determines that the acquisition of signage for the dissemination of public health orders and guidance, in addition to the purchase of a new washer and dryer unit in the combined amount of \$2,155.35, are necessary expenditures due to the public health emergency with respect to COVID-19 because they promote the dissemination of critical public health information and further the City's objective of maintaining a clean and sanitary environment for its employees;

WHEREAS, the City has purchased additional equipment and technology which facilitates the holding of virtual meetings in the amount of \$200.03;

WHEREAS, this Council determines that the total cost of \$200.03 in additional equipment and technology is a necessary expenditure due to the public health emergency with respect to COVID-19 in order to promote social distancing, comply with public health orders that prohibit mass gatherings, and to allow for both a remote work environment and virtual public meetings in compliance with Ohio HB 197 and Ohio's Sunshine Laws;

WHEREAS, the City has purchased hand sanitizer, disinfectant, COVID-19 educational materials for public consumption, and a mattress for use by on-duty Fire Personnel in the amount of \$903.78;

WHEREAS, this Council determines that the total cost of hand sanitizer, disinfectant, COVID-19 educational materials, and a mattress for use by on-duty Fire Personnel in the amount of \$903.78 is a necessary expenditure due to the public health emergency with respect to COVID-19 because said items curb the spread and transmission of COVID-19 within the community, educate the public as to the spread of COVID-19, and ensure that Fire Personnel may safely quarantine, if necessary;

WHEREAS, the City has been offered the purchase price of \$4,307.85 from Amazon Business for portable disinfectant sprayers;

WHEREAS, this Council determines that the total cost of \$4,307.85 from Amazon Business for portable disinfectant sprayers is a necessary expenditure due to the public health emergency with respect to COVID-19 because such equipment will ensure the health, safety, and welfare of City residents, visitors and employees who use or access City buildings and parks;

WHEREAS, the City has been offered the purchase price of \$799.97 for the purchase of new camera technology;

WHEREAS, this Council determines that the total cost of \$799.97 for the purchase of new camera technology is a necessary expenditure due to the public health emergency with respect to COVID-19 because such equipment allows for remote access to, and viewing of City property in order to ensure the safety and security of said property;

WHEREAS, the City has been offered the purchase price of \$2,495.00 for the purchase of an UltraViolet ("UV") Box from Mystaire;

WHEREAS, this Council determines that the total cost of UV technology from Mystaire is a necessary expenditure due to the public health emergency with respect to COVID-19 because a UV Box serves to curb the spread and transmission of COVID-19 amongst City employees and the community at large;

WHEREAS, the City has been offered the purchase price of \$1,574.23 for the purchase of new chairs from Wayfair;

WHEREAS, this Council determines that the total cost of new chairs in the amount of \$1,574.23 for use on City property is a necessary expenditure due to the public health emergency with respect to COVID-19 because the new chairs are free of fabric and are conducive to being sanitized and disinfected after use, thus curbing the potential spread and transmission of COVID-19 in the workplace;

WHEREAS, the City has been offered the purchase price of \$375.00 for the purchase of programmable door sensor technology from Telecare;

WHEREAS, this Council determines that the total cost of programmable door sensor technology in the amount of \$375.00 from Telecare is a necessary expenditure due to the public health emergency with respect to COVID-19 because such technology promotes social distancing and allows for virtual control of access to City property;

WHEREAS, the City intends to purchase \$10,000.00 of additional medical supplies, to include personal protective equipment ("PPE"), and other resources necessary for use by emergency medical service employees;

WHEREAS, this Council determines that the total cost of additional PPE and equipment in the amount of \$10,000.00 to be used by emergency medical service employees is a necessary expenditure due to the public health emergency with respect to COVID-19 in order to protect City employees and the public against the spread and transmission of COVID-19;

WHEREAS, this Council determines that the City's acquisition of all goods identified in this Resolution will further ensure the health, safety, and welfare of the City's employees, its residents, and visitors in the face of the COVID-19 pandemic and state of emergency;

WHEREAS, this Council further determines that the costs of all goods identified in this Resolution and as set forth in the exhibit attached hereto were not accounted for in the budget most recently approved as of March 27, 2020, and said costs will be incurred between March 1, 2020 and December 30, 2020;

NOW, THEREFORE, BE IT RESOLVED by the City of Richmond Heights, State of Ohio, that:

Section 1. The Director of Finance is authorized to cause a transfer of an amount not to exceed \$633,391.93 for payroll costs of Police and Fire Personnel from the local coronavirus relief fund to the City's General Fund.

Section 2. The Director of Finance is authorized to cause a transfer of an amount not to exceed \$2,155.35 for the total cost of signage and a new washer and dryer unit from the local coronavirus relief fund to the General Fund.

Section 3. The Director of Finance is authorized to cause a transfer of an amount not to exceed \$200.03 for the total cost of equipment and technology necessary for the holding of virtual meetings from the local coronavirus relief fund to the General Fund.

Section 4. The Director of Finance is authorized to cause a transfer of an amount not to exceed \$903.78 for the total cost of hand sanitizer, disinfectant, COVID-19 educational materials for public consumption, and a mattress for use by on-duty Fire Personnel from the local coronavirus relief fund to the General Fund.

Section 5. The Director of Finance is authorized to purchase portable disinfectant sprayers in the amount of \$4,307.85 from funds available in the City's local coronavirus relief fund.

Section 6. The Director Finance is authorized to purchase new camera technology in the amount of \$799.97 from funds available in the City's local coronavirus relief fund.

Section 7. The Director of Finance is authorized to purchase an UltraViolet ("UV") Box in the amount of \$2,495.00 from funds available in the City's local coronavirus relief fund.

Section 8. The Director of Finance is authorized to purchase new chairs in the amount of \$1,574.23 from funds available in the City's local coronavirus relief fund.

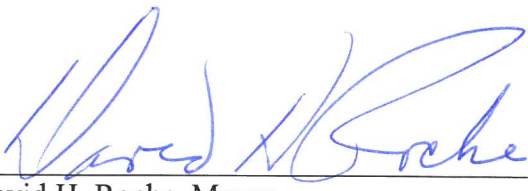
Section 9. The Director of Finance is authorized to purchase programmable door sensor technology in the amount of \$375.00 from funds available in the City's local coronavirus relief fund.

Section 10. The Director of Finance is authorized to purchase PPE and medical supplies in an amount not to exceed \$10,000.00 from funds available in the City's local coronavirus relief fund.

Section 11. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

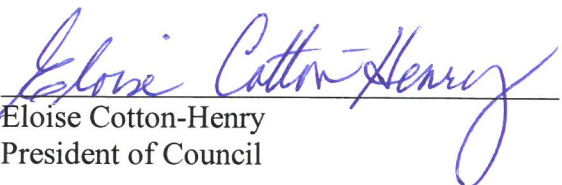
Section 12. This Resolution shall be considered an emergency measure necessary for the immediate preservation of the public health, safety and general welfare, and for the further reason that House Bill 614 passed by the General Assembly and signed into law by Governor Mike DeWine requires that Richmond Heights return any unencumbered balance of CARES Act funds within its local coronavirus relief fund on or before November 20, 2020, and, therefore, the within necessary purchases must be encumbered through this Resolution prior to that date; wherefore, this Resolution shall be in full force and effect immediately upon its passage and signature by the Mayor

PASSED: Nov. 10, 2020

  
David H. Roche, Mayor

APPROVED: Nov. 10, 2020

ATTEST: Betsy Traben  
Betsy Traben  
Clerk of Council

  
Eloise Cotton-Henry  
President of Council

Covid First Responder Allocation

As of Pay Period Ending: 10/31/2020

Police	9%
Fire	25%

PPE	7-Mar	21-Mar	4-Apr	18-Apr	2-May	16-May	30-May	13-Jun	27-Jun	11-Jul	25-Jul	8-Aug	22-Aug	5-Sep	19-Sep	3-Oct	17-Oct	31-Oct	14-Nov	28-Nov	12-Dec	26-Dec
<b>Police</b>																						
R Regular	68,872.34	70,939.10	68,872.34	66,347.54	67,272.74	62,442.26	60,012.82	62,876.93	60,945.26	51,677.68	57,116.34	64,048.42	60,848.53	61,454.58	62,405.87	63,447.14	61,023.77	59,380.29				
<Administrative>	-5,400.58	-5,786.94	-5,811.52	-4,668.40	-5,992.80	-4,208.92	-3,350.00	-4,100.50	-4,127.00	-5,393.52	-5,992.80	-5,992.80	-5,873.55	-5,648.30	-4,996.02	-4,653.77	-2,457.58	-2,770.24				
OF (overtime)	33.38	1,212.63	33.38	423.53	1,122.79	938.67	806.27	2,557.67	1,543.72	620.21	1,294.27	2,823.36	986.06	1,036.46	1,625.79	1,355.11	1,473.30	1,584.83				
AT (previous OT)	1,603.95	3,704.57	1,603.95	3,326.70	1,823.79	497.89	1,111.08	1,200.28	3,519.35	4,366.67	1,968.41	1,809.46	863.165	0.00	4,208.39	1,778.18	2,222.74	1,513.62				
PR (part-time)	108.18							72.12	144.24				24.04			24.04						
	65,109.09	70,177.54	64,698.15	65,429.37	64,226.52	59,669.90	58,580.17	62,606.50	62,025.57	51,271.04	54,386.22	62,688.44	64,616.73	56,842.74	63,244.03	61,926.66	62,286.27	59,732.54	0.00	0.00	0.00	0.00
	4.5%	9%	9%	9%	9%	9%	9%	9%	9%	9%	9%	9%	9%	9%	9%	9%	9%	9%	9%	9%	9%	
Covid Wages	2,929.91	6,315.98	5,822.83	5,888.64	5,780.39	5,370.29	5,272.22	5,634.59	5,582.30	4,614.39	4,894.76	5,641.96	5,815.51	5,115.85	5,691.96	5,573.40	5,605.76	5,375.93	0.00	0.00	0.00	0.00
Pension	557.26	1,164.70	1,107.30	1,089.90	1,095.17	1,038.47	1,008.58	1,076.41	1,024.25	823.17	919.93	1,068.43	982.12	997.59	1,036.08	1,055.61	1,063.69	1,021.32	0.00	0.00	0.00	0.00
	3,487.17	7,480.68	6,930.14	6,978.55	6,875.55	6,408.76	6,280.80	6,711.00	6,606.55	5,437.57	5,814.69	6,710.39	6,797.62	6,113.44	6,728.04	6,629.01	6,659.46	6,397.25	0.00	0.00	0.00	0.00
<b>Fire</b>																						
R Regular	53,355.66	42,897.26	44,844.02	51,925.30	52,455.22	52,216.27	51,109.70	45,110.28	39,493.53	44,951.94	40,005.04	45,126.86	49,303.77	52,836.34	44,263.36	49,931.35	48,799.51	48,947.01				
OF (overtime)	252.77	2,806.98	4,636.20	1,891.48	3,076.22	228.52	2,006.69	1,920.87	4,388.90	3,180.09	4,855.22	3,518.82	2,942.43	1,411.82	5,385.10	785.47	3,237.50	3,983.78				
AT (previous OT)	3,396.60	573.17				986.74	1,719.52	2,795.90	1,511.01	730.80	829.22	2,628.17	4,610.07			2,104.94	0.00	0.00				
PR (part-time)	488.13					466.80																
	54,096.56	49,100.84	50,053.39	53,816.78	58,914.25	53,898.33	54,835.91	49,827.05	45,860.24	48,862.83	53,645.61	52,110.30	57,987.14	55,436.49	51,031.29	53,755.36	52,525.14	52,930.79	0.00	0.00	0.00	0.00
	18%	35%	35%	35%	35%	35%	35%	35%	35%	35%	35%	35%	35%	35%	35%	35%	35%	35%	35%	35%	35%	35%
Covid Wages	9,466.90	17,185.29	17,518.69	18,835.87	20,619.99	18,864.42	19,192.57	17,439.47	16,051.08	17,101.99	18,775.96	18,238.61	20,295.50	19,402.77	17,860.95	18,814.38	18,383.80	18,525.78	0.00	0.00	0.00	0.00
Pension	2,251.55	3,839.16	4,156.34	4,520.61	4,664.64	4,405.36	4,461.78	3,950.62	3,686.12	4,043.09	3,768.26	4,086.24	4,388.68	4,556.85	4,170.47	4,260.21	4,371.11	4,446.19	0.00	0.00	0.00	0.00
	11,718.45	21,024.45	21,675.02	23,356.48	25,284.63	23,269.78	23,654.34	21,390.08	19,737.21	21,145.08	22,544.23	22,324.84	24,684.18	23,959.62	22,031.42	23,074.59	22,754.91	22,971.96	0.00	0.00	0.00	0.00
<b>Administrative Police - Regular Hours Gross</b>																						
Kabert	2,060.00	2,060.00	2,060.00	1,854.00	2,060.00	1,648.00	1,442.00	2,060.00	2,060.00	1,854.00	2,060.00	2,060.00	2,060.00	2,060.00	1,854.00	2,060.00	1,030.00	1,320.00				
Meehan	1,629.75	2,106.75	2,120.00	1,908.00	2,120.00	1,908.00	2,040.50	2,067.00	1,908.00	1,908.00	2,120.00	2,120.00	2,000.75	1,775.50	1,510.50	1,245.50	0.00	0.00				
Schuller	1,710.83	1,620.19	1,631.52	906.40	1,812.80	838.42	0.00	0.00	0.00	1,631.52	1,812.80	1,812.80	1,812.80	1,812.80	1,631.52	1,348.27	1,427.58	1,450.24				
	5,400.58	5,786.94	5,811.52	4,668.40	5,992.80	4,208.92	3,350.00	4,100.50	4,127.00	5,393.52	5,992.80	5,992.80	5,873.55	5,648.30	4,996.02	4,653.77	2,457.58	2,770.24	0.00	0.00	0.00	0.00
<b>Average:</b>																						
Police	7,481	6,930	6,979	6,876	6,409	6,281	6,281	6,711	6,607	5,438	5,815	6,710	6,798	6,113	6,728	6,629	6,659	6,397				
Fire	21,024	21,675	23,356	25,285	23,270	23,654	21,390	19,737	21,145	22,544	22,325	24,684	23,960	22,031	23,075	22,755	22,972	22,640				
	28,505	28,605	30,335	32,160	29,679	29,935	28,101	26,344	26,583	28,359	29,035	31,482	30,073	28,759	29,704	29,414	29,369	29,202				

115,046.65

396,601.28

511,647.93

6,562

22,640

29,202

CARES Act Receipts

30-Jun	189,014.44
15-Sep	94,507.22
15-Oct	372,681.67
	<b>656,203.33</b>

Covid-19 ExpensesAccounts Payable

520.63	Coast to Coast (Police)
383.15	Original Mattress (Fire)
120.04	Amazon Prime (Admin)
79.99	PC Alternatives (Council)
1,947.00	Bloom Bros. (W&D)
208.35	Fast Signs of Lyndhurst (Recreation)
	3,259.16

Encumbrances

4,307.85	Amazon Business (Portable Sprayers)
799.97	Misc. (Admin Cameras, etc.)
2,495.00	Mystaire (Police UV)
1,574.23	Wayfair (Police Chairs)
375.00	Tele-Care (Lobby/Handicap Doors)
10,000.00	Covid-19 EMS Supplies
	19,552.05

PayrollCovid-19 First Responders (allocation)

(as of) 10/31/2020 Est. (4 Remaining PR's)

Police	115,046.65	26,248	141,294.65
Fire	396,601.28	90,560	487,161.28

Total First Responders

628,455.93

Balance

**4,936.19**

Police	9%
Fire	35%