

RESOLUTION NO.: 165-2024

INTRODUCED BY: Mayor Thomas and All of Council

A RESOLUTION TO AUTHORIZE THE NORTHEAST OHIO PUBLIC ENERGY COUNCIL (“NOPEC”) TO ASSIST THE CITY WITH THE ADMINISTRATION OF A “DO NOT KNOCK REGISTRY” PERTAINING TO DOOR-TO-DOOR SOLICITATION; AND DECLARING AN EMERGENCY.

WHEREAS, this Council has adopted a revised “Door-to-Door Solicitors and Peddlers” ordinance in Codified Ordinance Chapter 741 which provides for a “Do Not Knock Registry” (or similarly named registry) by which a resident can elect to be on the registry to refuse to receive any uninvited solicitors or peddlers at their residence and obtain signage to place at the entrance(s) to their residence advising, “No Solicitors Invited” of a similar message;

WHEREAS, NOPEC has agreed to assist with establishing and maintaining for the City a “Do Not Knock Registry” and to contact individuals on the registry to distribute the signage explained in the foregoing paragraph and to update the registry annually at no cost to the City or the individual residents;

WHEREAS, the Mayor and this Council wish to accept NOPEC’s offer of assistance with the registry and residential signage;

NOW, THEREFORE, Be it Resolved by the Council of the City of Richmond Heights, State of Ohio, that:

Section 1: NOPEC is hereby authorized to assist the City, and more specifically the Division of Police, to establish and maintain in cooperation and coordination with the City a “Do Not Knock Registry” (the “Registry”) for the purpose set forth in the recitals of this Resolution and consistent with the provisions of Codified Ordinance Chapter 741 and the following provisions:

- A. The decision of whether to place a residence on the Registry shall be solely that of the lawful owner, lessee, or occupant of the residence;
- B. Any person in lawful possession and occupancy of any residence in the City may request NOPEC to place and maintain the residence on the Registry by submitting a request on a form(s) supplied by the Division of Police, or by submitting a request online to www.blocktheknock.com, which shall contain the following information:
 - i. The name and signature of the person completing the form(s), unless the submission is done electronically;
 - ii. The complete address of the residence to be placed on the Registry;
 - iii. A valid email address of the person completing the form(s);
 - iv. The date the form was completed; and

- v. A statement to the effect that “No Solicitors or Peddlers” shall call at this address of words of similar import.
- C. A residence, after being placed on the Registry, shall remain on the Registry until the earliest of any of the following:
- i. The City or NOPEC receives notice of removal pursuant to subsection D below; or
 - ii. The City or NOPEC receives formal notice that the resident who submitted the form pursuant to subsection B above is not or is no longer a lawful possessor or occupant of the residence.
- D. Any person in lawful possession and occupancy of any residence may request the City or NOPEC to remove the residence from the Registry by submitting a notice of removal form supplied by the Division of Police or by submitting a request online at www.blocktheknock.com.
- E. A copy of the Registry shall be made available for public inspection at all times during normal business hours at the Division of Police and shall be given to every person who registers as a commercial solicitor or peddler pursuant to Codified Ordinance Chapter 741.

Section 2: NOPEC shall not charge the City or any residence for the foregoing services.

Section 3: In its sole discretion, NOPEC may discontinue the foregoing services upon advance written notice to the City.

Section 4: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 5: This Resolution is declared to be an emergency measure necessary for the immediate preservation for the public peace, health and safety of the City and the inhabitants thereof for the reason that it is necessary to enable the City to effectively reduce the instances of public nuisances, peace disturbances and crime that are a threat to the health, safety and general welfare of residents and to do so at the earliest possible time; therefore, provided it receives approval of two-thirds of the members of Council, this Resolution shall be in full force and effect from and after its approval by the Mayor, or otherwise take effect and be in force from and after the earliest period provided by law.

PASSED: November 26, 2024

APPROVED: November 26, 2024



Kim A. Thomas, Mayor

ATTEST: Tracey Blair

Tracey Blair
Clerk of Council



Bobby Jordan
President of Council