

ORDINANCE NO.: 170-2024 (Revised 12/17/2024)
INTRODUCED BY: Mayor Thomas

AN ORDINANCE AMENDING SECTION 159.21(c), the “VEHICLE USE POLICY”, OF CHAPTER 159, “EMPLOYEES GENERALLY”, OF THE ADMINISTRATIVE CODE OF THE CODIFIED ORDINANCES OF THE CITY OF RICHMOND HEIGHTS.

WHEREAS, this Council desires to amend Section 159.21 of the Codified Ordinances of the City of Richmond Heights pertaining to the use of City vehicles by City employees to authorize the Mayor to permit certain employees for the benefit of the provision of City services to the public to use a vehicle to and from their City employment.

NOW, THEREFORE, BE IT ORDAINED by the Council of Richmond Heights, State of Ohio, that:

Section 1: Section 159.21, “Vehicle Use Policy”, of Chapter 159, “Employees Generally”, of the Administrative Code of the Codified Ordinances of the City of Richmond Heights is hereby amended only at subdivision (c) to hereinafter provide as follows:

159.21 Vehicle Use Policy.

“(c) Assignment of City Vehicles.”

(1) No City Vehicle shall be used or operated for the daily purpose of transporting any City employee to and from work unless one or both of the following conditions apply:

A. The operator of the City Vehicle is on a 24-hour call to meet valid emergency situations. These operators are as follows: the Mayor, Police Chief, Fire Chief, ~~Service Director of Public Service and Properties~~, Canine Unit Police Officer, ~~and the Assistant Director of the Department of Public Service and Properties, and the Foreman of the~~ Department foreman of Public Services and Properties. (These operators will be required to obtain the approval of the Mayor for such use of the vehicle and are required to maintain reports that will segregate commuting mileage from City business-related mileage.); and/or

B. The Director or Commissioner ~~head~~ of the department or division to which the City Vehicle is assigned provides justification to the Mayor that such take home City Vehicle use is in the best ~~financial~~-interest of the City to provide public services. (These operators will be required to obtain the approval of the Mayor for such use of the vehicle and are required to maintain reports that will segregate commuting mileage from City business-related mileage.)

(2) The Director of Finance shall report the use of City Vehicles in accordance with the guidelines of the Internal Revenue Service Code. The City Vehicles are not an inducement for employment nor should they be considered as compensation.”

Section 2: Current subdivision (c) of Section 159.21, "Vehicle Use Policy", of the Administrative Code of the Codified Ordinances of the City of Richmond Heights is hereby repealed.

Section 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4: This Ordinance shall take effect and be in force immediately upon its passage and approval by the Mayor.

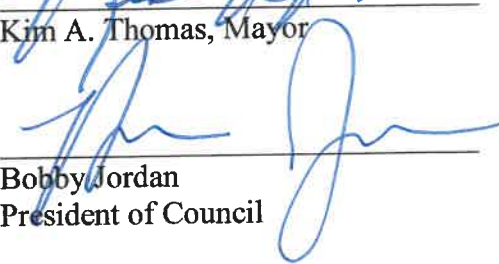
PASSED: December 17, 2024

APPROVED: December 17, 2024

ATTEST: Tracey Blair
Tracey Blair
Clerk of Council



Kim A. Thomas, Mayor



Bobby Jordan
President of Council