

RESOLUTION NO.: 34-2025
INTRODUCED BY: Mayor Thomas

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH CT CONSULTANTS, INC. (VERDANTAS LLC) TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR SITE PLAN DEVELOPMENT SERVICES FOR A NEW SALT STORAGE BUILDING.

WHEREAS, CT Consultants, Inc. has proposed to provide professional engineering services consisting of site plan development engineering services for a new salt storage building for the City's Department of Public Services and Properties, generally under the terms of the Agreement between the City and CT for Professional Services dated November 8, 2023, for compensation on an hourly basis for a total fee not to exceed Twenty-Three Thousand Dollars (\$23,000.00);

WHEREAS, this Council desires to enter into an agreement with CT Consultants, Inc. (Verdantas LLC) for such engineering services.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Richmond Heights, State of Ohio, that:

Section 1: The Mayor is authorized to enter into an agreement with CT Consultants, Inc. (Verdantas LLC) for site plan development engineering services, as provided in its Task Order No. 20, attached hereto as Exhibit A, for an amount not to exceed \$23,000.00.

Section 2: The Director of Finance is authorized to utilize Fund No. 401-7150-52100 for the cost of the Agreement authorized in Section 1 above.

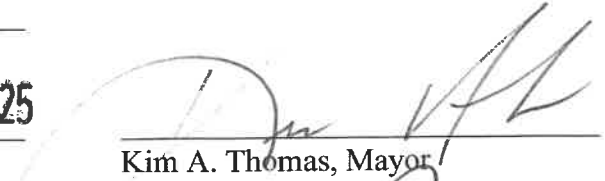
Section 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

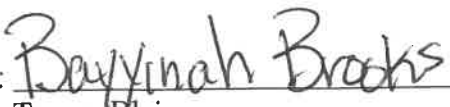
Section 4: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

FEB 11 2025

PASSED: _____

APPROVED: _____ **FEB 11 2025**


Kim A. Thomas, Mayor

ATTEST: 
Tracey Blair
Clerk of Council

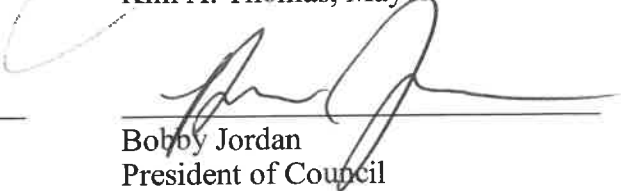

Bobby Jordan
President of Council

EXHIBIT A

This is Attachment 1, Suggested Form of Task Order, referred to in and part of the Agreement between Owner and CT for Professional Services – Task Order Edition dated November 8, 2023.

This is Task Order No. 20,
consisting of 4 pages and EXHIBIT A

Task Order

[NOTE TO USER: Modify as to scope, compensation, schedule, Owner's responsibilities, and other key items.]

In accordance with Paragraph 1.01 of the Agreement Between Owner and CT for Professional Services – Task Order Edition, dated November 8, 2023 ("Agreement"), Owner and CT agree as follows:

1. Background Data

- a. Effective Date of Task Order: January 30, 2025
- b. Owner: City of Richmond Heights
- c. CT: Justin Haselton, P.E., CPESC, LEED AP
- d. Specific Project (title): Richmond Heights Service Center – 434 & 442 Richmond Road Salt Building
- e. Specific Project (description): Refer to the Project Proposal Document attached to this Task Order No.20

2. Services of CT

Refer to the attached Exhibit A document: "Richmond Heights Service Center – 434 & 442 Richmond Road Salt Building" Project Proposal for details.

3. Additional Services

- A. Refer to the attached Exhibit A document for Additional Services.
- B. Additional Services and any changes from the proposed scope that may be necessary to render for this specific project under Task Order No. 20 will be mutually agreed upon and a written authorization by the Owner will be required.

4. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 of the Agreement and subject to the following.

5. Task Order Schedule

The parties intent to meet the schedule shown in the attached Exhibit A document. The schedule may be revised and amended based on Owner's and appropriate commissions and agencies' response and approval time.

6. Payments to CT

Refer to the attached Exhibit A document for the proposed fee.

7. Consultants retained as of the Effective Date of the Task Order: January 30, 2025.

8. Other Modifications to Agreement and Exhibits: The following provisions of the Agreement shall not apply to this Task Order No. 20.

- Paragraph 2.04 of the Agreement with respect to Reimbursable Expenses, shall not apply to Task Order No. 20. No reimbursable expenses shall be payable to CT without written prior approval of the CITY.
- Paragraph 6.06, Suspension and Termination, subparagraph 6.06 F., Payments upon Termination, shall not apply to Task Order No. 20. Upon termination of the Agreement, CT will be entitled to invoice the CITY solely for the pro-rated cost of CT's professional services provided through the effective date of termination.
- Paragraph 6.11, Indemnification, subparagraphs B. and D. with respect to the CITY's indemnification of CT, shall not be applicable to Task Order No. 20.

9. Attachments: Exhibit A: Richmond Heights Service Center – 434 & 442 Richmond Road Salt Building

10. Other Documents Incorporated by Reference: N/A

11. Terms and Conditions

Execution of this Task Order by Owner and CT shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. CT is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is January 30, 2025.

OWNER:

CT:

By: _____

By: Mark V. Brueggeman

Print Name: _____

Print Name: Mark Brueggeman, P.E.

Title: _____

Title: Vice President

CT License or Firm's Certificate

No. (if required): _____

State of: _____

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: _____

Name: Justin Haselton, P.E.

Title: _____

Title: Cleveland Region Leader

Address: _____

Address: North Point Tower

1001 Lakeside Ave. E, Suite 1005
Cleveland, OH 44114

E-Mail
Address: _____

E-Mail
Address: jhaselton@ctconsultants.com

Phone: _____

Phone: 440-227-1018

This is Attachment 2, Standard Hourly Rate Schedule referred to in and part of the Agreement between Owner and CT for Professional Services – Task Order Edition dated November 8, 2023.

Standard Hourly Rates Schedule

A schedule of hourly rates by personnel classifications is provided as reference. The complexities of a task and/or project may not require special expertise; however, our schedule includes those employees with specialized skills available to assist with projects and tasks requested.

The following standard hourly rates are subject to review and adjustment per the Agreement. Hourly rates for services as of the Effective Date of the Task Order are:

Classification	Billing Rate (/HR)	
	From	To
Survey Technician	40	99
Survey Party Chief	95	150
Senior Office Surveyor	120	225
Construction Representatives	85	130
Construction Admin Specialist	90	140
Senior Construction Representative	110	155
Construction Project Manager	120	220
CAD Technician	85	110
Designer 1,2,3	80	140
Landscape Architect	98	185
Architect 1-3	75	155
Project, Senior, Principal Architect	130	225
Co-op/Intern	45	80
Clerical	40	85
GIS, Field Technician	50	82
GIS Specialist	100	135
Assistant Planner	80	130
Planner 3	120	175
Senior Planner	160	215
Engineer 1 & 2	85	120
Staff Engineer 3	120	155
Project, Senior Engineer	141	272
Project Principal	170	289
Grant Writing/ Funding Specialist	150	190

Rates include materials, supplies, reproduction costs, clerical, and overhead. Rates are firm through July 2024 and are subject to adjustments in succeeding years.

January 30, 2025

Mr. Ryan Tiedman
Service Director
City of Richmond Heights
26260 Chardonview Drive
Richmond Heights, OH 44143

RE: Richmond Heights Service Center – 434 & 442 Richmond Road Salt Building

Dear Mr. Tiedman,

Verdantas is pleased to submit this proposal for the subject property. Verdantas proposes to provide these services to the City of Richmond Heights, hereinafter referred to as the client.

Verdantas understands design services are for a pre-engineered metal framed tension fabric building for the purpose of salt and bulk material storage. The basis of design is from Greystone Construction, a preferred vendor for the City of Richmond Heights. Based on discussion with them, we understand they would provide engineered foundation drawings, engineered building drawings, and installation of building in their scope. We would be required to provide geotechnical report, slab for salt storage, and access drives. Not included in any scope is lighting or water supply for the site, if desired this can be added as an additional cost. The site is located at the City-owned properties at 434 & 442 Richmond Road.

This project will include the layout and design of an access road to the site and all other appurtenances that will be required for the installation of a functional bulk storage building that has a 4,000 ton salt storage capacity.

A site survey of the area where the salt storage building is planned and geotechnical investigation of the area identified for the salt storage development will be provided under a separate purchase order.

Scope of Services:**1. Site Development for a Metal Framed Tension Fabric Salt Storage Building:****a. Final Design & Construction Documents**

- i. Develop site plan and construction drawings
 1. Existing Conditions/Demo/ESC Plan
 2. Site/Grading Plan
 3. Site Notes and Details
- ii. Assemble front end contract documents and produce final technical specifications and bid forms.
- iii. Prepare Engineer's Opinion of Probable Construction Cost (OPCC).
- iv. Excluded: No structural design work is included in the project; per discussions with Greystone Construction, it is included in their scope of work.
- v. Excluded: No electrical design work is included in the project; can be discussed as an additional service item.
- vi. Excluded: No plumbing design work is included in the project; can be discussed as an additional service item.



Mr. Ryan Tiedman
Service Director
January 30, 2025

b. Bidding and Award

- i. Advertise for bids.
- ii. Bid project per ORC 4582.12.
- iii. Prepare Addenda in response to Contractor questions during bidding.
- iv. Attend Bid Opening, prepare bid opening report and assist with reviewing bids and preparing documents for award of Contract.

c. Construction Administration Services

- i. Participate in a Pre-Construction Meeting prior to commencement with improvements.
- ii. Receive, review, and determine the acceptability of schedules that the Contractor is required to submit.
- iii. Recommend Change Orders and Field Orders as appropriate. Issue clarifications and interpretations, as appropriate.
- iv. Review Shop Drawings and evaluate and determine the acceptability of substitute or "or equal" materials and equipment proposed by the Contractor.
- v. Recommend Contractor payments based on our observations and on review of applications for payment and accompanying supporting documents.
- vi. Conduct one site visit during construction to observe.
- vii. Conduct a Final Inspection to determine if the completed work of the Contractor is acceptable so that final payment to the Contractor can be recommended.

Project Schedule:

We are prepared to begin work immediately.

Proposed Fees:

We will accomplish this work outlined in the Scope of Services for the completion of the subject project in accordance with the Master Service Agreement. Compensation for the proposal services shall be a Lump Sum Fee.

Fee is subject to adjustment due to Client requested changes and is not to be exceeded without further authorization. Any changes from the proposed Task will require a change in authorized fee, whether such change increases or decreases the total proposed fee.

Site Development for a Metal Framed Tension Fabric Salt Storage Building

Final Design	\$15,000
Bidding	\$5,000
Construction Administration	\$3,000
Total:	\$23,000



Mr. Ryan Tiedman
Service Director
January 30, 2025

Invoicing for the project will be sent monthly, based on the percentage of work completed in the preceding month.

If you concur with these terms and wish us to proceed with the aforementioned work, please sign Task Order 20.

We thank you for this opportunity and look forward to continuing our work with Richmond Heights on this exciting project. Should you have any questions or need clarifications, I can be reached at jhasellon@verdantas.com.

Sincerely,

VERDANTAS, Inc.



Justin Hasellon, PE, CPESC, LEED AP
Senior Project Manager



Verdantas.com 