

RESOLUTION NO.: 58-2025  
INTRODUCED BY: Mayor Thomas

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A PURCHASE AGREEMENT WITH THE SMITH & OBY COMPANY THROUGH THE OHIO DEPARTMENT OF ADMINISTRATIVE SERVICES COOPERATIVE PURCHASING PROGRAM FOR THE PURCHASE AND INSTALLATION OF A NEW HVAC ROOFTOP UNIT FOR THE FIRE STATION.**

WHEREAS, the Chief of Fire has advised this Council that the Division of Fire requires a replacement HVAC roof-top unit, and has received a quotation from the Smith & Oby Company for the purchase and installation of a roof-top unit for the Fire Station for the price of \$24,728.00, as set forth in the attached quotation from the Smith and Oby Company, utilizing the Ohio Department of Administrative Services Cooperative Purchasing Program;

WHEREAS, Council has previously authorized cooperative purchasing through the competitive bids obtained by the State of Ohio Department of Administrative Services Cooperative Purchasing Program;

WHEREAS, the City has received a quote from Smith & Oby Company under State Term Schedule Contact No. CSP900522-11 to provide a replacement HVAC roof-top unit for the Fire Station for the total price of \$24,728.00, as set forth in the quote dated March 28, 2025, attached hereto as Exhibit A.

NOW, THEREFORE, Be It Resolved by the Council of the City of Richmond Heights, State of Ohio, that:

Section 1: The Mayor is authorized to enter into an agreement with Smith & Oby Company for the purchase and installation of a new HVAC system for the Fire Station, as set forth in the quote dated March 28, 2025, attached hereto as Exhibit A, for a total cost not to exceed \$24,728.00.

Section 2: The Director of Finance is authorized to utilize funds from Fund No. 233-1300-54700 for the cost of the purchase agreement authorized in Section 1 of this Resolution.

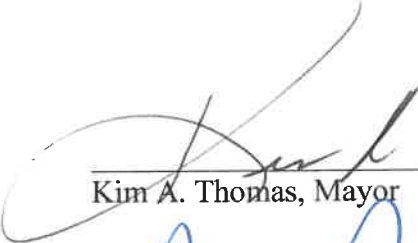
Section 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.


Section 4: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: April 8, 2025

APPROVED: April 8, 2025

ATTEST: Tracey Blair  
Tracey Blair  
Clerk of Council

  
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Kim A. Thomas, Mayor

  
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Bobby Jordan  
President of Council

## EXHIBIT A



The Smith & Oby Company • The Smith & Oby Service Company OH Lic. 19624  
7676 Northfield Road • Walton Hills, Ohio 44146 • Phone 440-735-5333 • Fax 440-735-5334  
Mechanical Contractors Since 1898 • HVAC • Plumbing • Process Piping • Service Contracts

City of Richmond Heights  
Fire Department  
457 Highland Road  
Richmond Heights, OH 44143

March 28, 2025

Attn: Marc J. Neumann  
Chief, Division of Fire

Thank you for allowing The Smith & Oby Company the opportunity to provide you with the below proposal to replace rooftop unit RTU-1 at your Richmond Heights, Ohio facility.

We propose the following:

- Prep. Existing 7.5-ton Trane rooftop unit for replacement.
- Remove and dispose of existing rooftop unit.
- Install a new Trane rooftop unit:
  - New Economizer.
- Connect existing gas line to new rooftop unit.
- Connect existing electric to new rooftop unit.
  - Install new disconnect and fuses.
- Leave VAV boxes in place and set them in open position.
- Install a new programmable thermostat in primary zone.
- Install a new averaging sensor in secondary zone.
- Includes all craning and rigging.
- Start up and check new system in order to insure proper operation.
- Price includes all taxes.
- 1-year warranty on all parts and labor in conjunction with manufacturer's warranty.
- Work to be performed during regular working hours.

**Price @ \$24,728.00**

Proposal is good for 30 days.

Sincerely,

Mike Toth  
Account Executive  
Smith & Oby Company  
[mtoth@smithandoby.com](mailto:mtoth@smithandoby.com)  
216-308-0295

Your Acceptance

\_\_\_\_\_  
Date