

RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH VERDANTAS TO PROVIDE PROFESSIONAL SURVEYING AND ENGINEERING SERVICES (TASK ORDER #5) FOR THE 471 HARRIS ROAD STREAMBANK STABILIZATION PROJECT.

WHEREAS, Verdantas has proposed to provide professional surveying and engineering services for the 471 Harris Road Streambank Stabilization Project (the "Project") as provided in its Task Order No. 5, generally under the terms of the Master Agreement for Professional Consulting Services between the City and Verdantas dated March 12, 2025, for compensation on the basis of the lump sum fees set forth in Task Order No. 5 for a total amount not to exceed Twenty-Seven Thousand Nine Hundred Dollars (\$27,900.00);

WHEREAS, this Council desires to authorize an agreement with Verdantas for such professional surveying and engineering services for the Project.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Richmond Heights, State of Ohio, that:

Section 1: The Mayor is authorized to enter into an agreement with Verdantas for professional surveying and engineering services for the Project as set forth in Task Order No. 5, attached hereto as Exhibit A, for an amount not to exceed \$27,900.00.

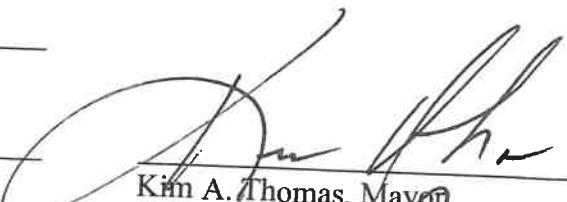
Section 2: The Director of Finance is authorized to utilize funds in Fund No. 450-5450-52107 for the cost of the Agreement authorized in Section 1 above.

Section 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: October 14, 2025

APPROVED: October 14, 2025


Kim A. Thomas, Mayor

ATTEST: Tracey Blair

Tracey Blair
Clerk of Council

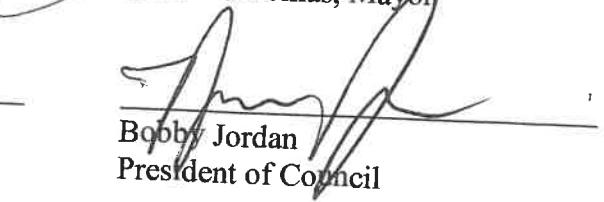

Bobby Jordan
President of Council

EXHIBIT A

Task Order

This is Attachment 1, Suggested Form of Task Order, referred to in and part of the Agreement between Owner and Verdantas for Professional Services – Task Order Edition dated March 12, 2025.

This is Task Order No. 5, consisting of 3 pages and EXHIBIT A

In accordance with Master Service Agreement Between Owner and Verdantas for Professional Services – Task Order Edition, dated March 12, 2025 ("Agreement"), Owner and Verdantas agree as follows:

1. Background Data

- a. Effective Date of Task Order: June 17, 2025
- b. Owner: City of Richmond Heights
- c. CT: Justin Haselton, P.E., CPESC, LEED AP
- d. Specific Project (title): 471 Harris Road Streambank Stabilization Project
- e. Specific Project (description): Refer to the Project Proposal Document attached to this Task Order No. 5

2. Services

Refer to the attached Exhibit A document: "471 Harris Road Streambank Stabilization Project" Proposal for details.

3. Additional Services

- A. Refer to the attached Exhibit A document for Additional Services.
- B. Additional Services and any changes from the proposed scope that may be necessary to render for this specific project under Task Order No. 5 will be mutually agreed upon and a written authorization by the Owner will be required.

4. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 of the Agreement and subject to the following.

5. Task Order Schedule

The parties intent to meet the schedule shown in the attached Exhibit A document. The schedule may be revised and amended based on Owner's and appropriate commissions and agencies' response and approval time.

6. Payments

Refer to the attached Exhibit A document for the proposed fee.

7. Consultants retained as of the Effective Date of the Task Order: June 17, 2025.

8. Other Modifications to Agreement and Exhibits: N/A

9. Attachments: Exhibit A: 471 Harris Road Streambank Stabilization Project

10. Other Documents Incorporated by Reference: N/A

11. Terms and Conditions

Execution of this Task Order by Owner and Verdantas shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Verdantas is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is June 17, 2025.

OWNER:

By: _____

Print Name: _____

Title: _____

Verdantas:

By: _____



Print Name: Mark Brueggeman, P.E.

Title: North Midwest Division Leader

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: _____

Title: _____

Address: _____

E-Mail Address: _____

Phone: _____

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Justin Haselton, P.E.

Title: Senior Project Manager

Address: North Point Tower

1001 Lakeside Ave. E, Suite 1005
Cleveland, OH 44114

E-Mail Address: jhaselton@verdantas.com

Phone: 440-227-1018

June 17, 2025

Ryan Tiedman
Service Director
26260 Chardonview Drive
Richmond Heights, Ohio 44143

*Re: Proposal for Professional Surveying and Engineering Services
471 Harris Road Streambank Stabilization Project*

Dear Mr. Tiedman:

We are pleased to submit for your consideration this proposal to provide professional design services to the City of Richmond Heights. The following will confirm our understanding of the project and the scope of services.

SCOPE OF SERVICES

We will provide the survey, engineering design, bidding, construction administration and limited construction observation required for the 471 Harris Road Streambank Stabilization Project. This project is necessary as a portion of a stream has caused erosion that is nearing the home at this address.

Property Line Establishment:

We will coordinate or perform a partial Limited Property Line Establishment on the above referenced Properties. The necessary record information and field data will be gathered to establish record and/or platted property lines and corners. Corner monumentation may be found and verified based on the obtained recorded information and field observations. We will not independently attempt to gather existing easement documentation or encumbrances. The survey shall be tied to State Plane Coordinates, Ohio North or an applicable datum accepted by local agencies.

Topographic Survey:

We will gather horizontal and vertical data, by ground survey methods, at strategic locations to create a one (1) foot contour interval map of the Corridor. We will locate natural and man-made features and existing site improvements. We will contact the Ohio Utility Protection Service (OUPS) and request utilities to be physically marked in the field and to provide utility plans (to include public and franchise utility companies). Horizontal and vertical data will be obtained for storm and sanitary structures that may affect the site, if accessible, to include invert, depths and



Ryan Tiedman
June 17, 2025

sizes of sewer lines. Additional utilities will be located if observable during the field work, to include but not limited to, water, gas and electric. We will extend the topographic/existing conditions survey to 5 feet outside of the existing proposed improvement areas. Isolated trees with an excessive diameter (18 inches or greater at diameter at breast heights [dbh]) will be either individually located or the limits of heavily wooded areas located depending on site conditions (individual trees located will only be within the areas of potential construction). The vertical data will be represented in an accepted datum based on the standard of practice for the area and established through standard means. Up to two (2) project benchmarks will be established for future use, each benchmark will be set in areas of where site improvements are not anticipated and be assigned horizontal and vertical data. Each benchmark established will have Northing, Easting and Vertical values assigned for future use.

Engineering Design:

The construction drawings will consist of a cover sheet, existing conditions plan, site layout and grading plan sheets, erosion and sediment control drawings, notes and details. We will attempt to keep the proposed solution above the ordinary high-water mark. If this is not possible, then environmental permitting will be required for an additional fee.

Construction Administration and Limited Observation:

We will conduct a pre-construction meeting, review shop drawings, review pay estimates, and provide construction coordination, approximately eight hours of field observation and post construction closeout.

FEE

Verdantas will accomplish the work outlined in the Scope of Services for the following lump sum fees:

Property Line Establishment	\$ 2,900.00
Topographic Survey	\$ 4,400.00
Engineering Design	\$ 9,500.00
Bidding	\$ 4,500.00
Construction Administration and Limited Observation	<u>\$ 6,600.00</u>
 Total Fee	 \$ 27,900.00

The fee will include the services rendered in the Scope of Services and include the following categories of expenses: transportation (including mileage) for the meetings and site visits required to complete the tasks.



Ryan Tiedman
June 17, 2025

Any change from the proposed work will require a change in the authorized fee, whether such change increases or decreases the total proposed fee. Invoices will be submitted monthly upon that portion of work actually completed during the month. Invoices are due upon receipt and past-due 30-days after receipt.

CLOSURE

If you concur with these terms and wish us to proceed with the aforementioned work, please sign Task Order 5.

We look forward to the continued opportunity to provide Professional Services to the City of Richmond Heights. Thank you for your consideration.

Respectfully,

VERDANTAS



Justin Haselton, P.E., CPESC

M: PROPOSAL/2025 Richmond Heights City Of TOS_471 Harris Road Subdivision 2906_Richmond Heights_471 Harris Road
Subdivision Docs

