

RESOLUTION NO.: 160-2025
INTRODUCED BY: Mayor Thomas

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH FASTSIGNS FOR THE PURCHASE AND INSTALLATION OF A NEW SIGN ON THE CITY HALL BUILDING EXTERIOR.

WHEREAS, the City is in need of a new sign on the City Hall building exterior;

WHEREAS, the City administration has received a quote from FastSigns for a new special order raised lettering and logo sign and installation thereof at a total cost of \$10,372.84, as set forth in the quote attached hereto as Exhibit A.

NOW, THEREFORE, Be It Resolved by the Council of the City of Richmond Heights, State of Ohio, that:

Section 1: The Mayor is authorized to enter into an agreement with FastSigns for the purchase and installation of a new sign on the City Hall building exterior at a cost not to exceed \$10,372.84, as set forth in the quote attached hereto as Exhibit A.

Section 2: The Director of Finance is authorized to appropriate funds from Fund # 401-7150-54220 for the cost of the agreement authorized in Section 1.

Section 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: November 25, 2025

APPROVED: November 25, 2025


Kim A. Thomas, Mayor

ATTEST: Tracey Blair
Tracey Blair, Clerk of Council


Bobby Jordan, President of Council

EXHIBIT A



5369 Mayfield Rd
Lyndhurst, OH 44124
(440) 461-4445

ESTIMATE
EST-91093

fastsigns.com/294

DESCRIPTION: 3/8" THICK DIMENSIONAL LETTERS FOR CITY HALL & INSTALLATION-80.24" x 207"

Bill To: RICHMOND HEIGHTS CITY
26789 HIGHLAND ROAD
RICHMOND HEIGHTS, OH 44143
US

Pickup At: FASTSIGNS of Lyndhurst, OH
5369 Mayfield Rd
Lyndhurst, OH 44124
US

Requested By: CAMERON CAMPBELL
Email: recreation.director@richmondheightsohio.org
Work Phone: (216) 486-2978 x 226
Cell Phone: (216) 509-2892
Tax ID: 34-123456

Salesperson: Tim O'Toole

PRODUCTS	QTY	UNIT PRICE	TOTALS
1 3/8" THICK DIMENSIONAL LETTERS FOR CITY HALL	1	\$9,472.84	\$9,472.84
1.1 Dimensional Letters - Notes: CITY OF RICHMOND HEIGHTS (LOGO) 3/8" THICK DIMENSIONAL LETTERS 80.24"H X 207"W			
2 INSTALLATION	1	\$900.00	\$900.00
2.1 Installation - Notes: REMOVE CURRENT LETTERING ON WALL AND INSTALL NEW DIMENSIONAL LETTERS ON CITY HALL EXTERIOR WALL			
Subtotal:			\$10,372.84
Taxes:			\$0.00
Grand Total:			\$10,372.84

THANK YOU! WE APPRECIATE YOUR BUSINESS

PAYMENT INFORMATION REQUIRED FOR ORDER/VISA - MASTERCARD - AMEX

ACCT# _____

EXP DATE _____ CCV CODE _____

CARD HOLDERS NAME _____

BILLING ADDRESS _____ ZIP CODE _____

PRICES QUOTED ARE VALID FOR 60 DAYS AND SUBJECT TO CHANGE.

CUSTOM SIGNS ARE NON REFUNDABLE. ORDERS CANCELED AFTER DESIGN WILL INCUR A MINIMUM \$65 CHARGE.

fastsigns.294@fastsigns.com

Signature: _____ Date: _____

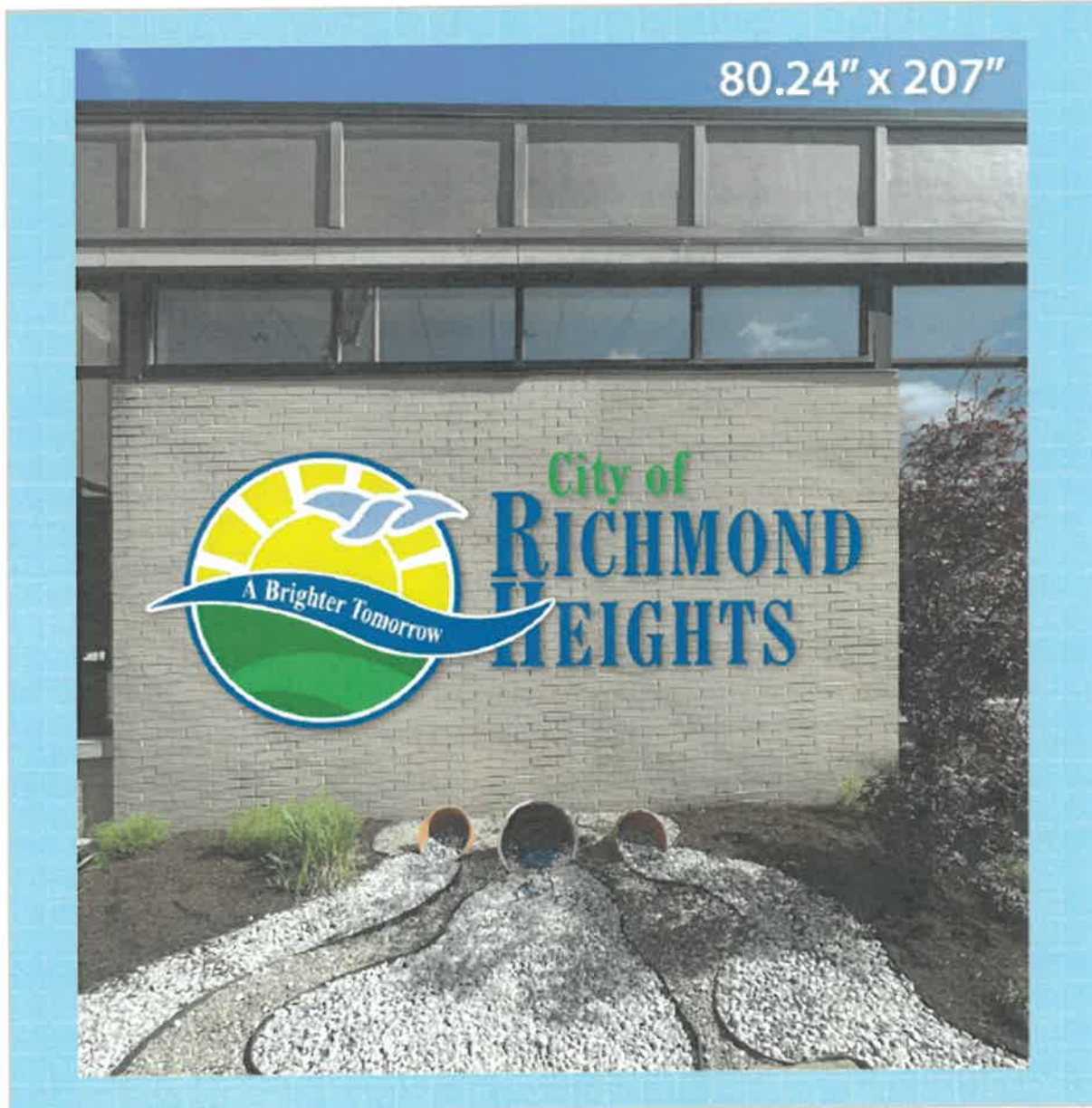
PROOF 1

FIRST THREE PROOFS ARE INCLUDED WITH ORDER.
EACH ADDITIONAL PROOF REVISION IS AN ADDITIONAL \$15.

FASTSIGNS.
Make Your Statement™

5389 Mayfield Rd.
Lyndhurst, OH 44124
440.461.4445

fastsigns.294@fastsigns.com



PLEASE ZOOM IN TO ENSURE ALL ARTWORK IS CORRECT

Proofed By: G

FASTSIGNS. 2019. Production of this sign without
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PROOFING POLICY: FINAL EXAMINATION OF YOUR PROOF IS YOUR RESPONSIBILITY.

FASTSIGNS LYNDHURST WILL NOT BE RESPONSIBLE FOR ANY ERRORS THAT COULD HAVE BEEN PREVENTED BY THE PROPER REVIEW OF YOUR PROOF.