



Department of Building, Zoning & Housing  
26789 Highland Road  
Richmond Heights, Ohio 44143-1429  
P: 216.383.6312 F: 216.383.6319  
richmondheightsohio.org

**APPLICATION FOR A GARAGE SALE**

**Permit Fee \$10**

I, \_\_\_\_\_ hereby make an application for a permit to conduct a garage  
Resident/Agent

sale at \_\_\_\_\_ within the City of Richmond Heights.  
Address

Dates and starting and closing times of the garage sale: (List no more than three consecutive dates)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
from \_\_\_\_\_ (A.M.) (P.M.) to \_\_\_\_\_ (A.M.) (P.M.)  
from \_\_\_\_\_ (A.M.) (P.M.) to \_\_\_\_\_ (A.M.) (P.M.)  
from \_\_\_\_\_ (A.M.) (P.M.) to \_\_\_\_\_ (A.M.) (P.M.)

**\*\* You are permitted to place a sign on the address of the property listed above ONLY – NOT on the tree lawn or on poles or trees in the right of way.**

Owner of the property where the garage sale is to be conducted:

Name \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Person for whom the garage sale is to be conducted:

Name \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Exact location of the sale: (Check)

Front yard \_\_\_\_\_ Rear yard \_\_\_\_\_ In garage \_\_\_\_\_ In House \_\_\_\_\_

Is the garage sale to be held or conducted in a condominium or apartment unit? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, please attach a letter from an officer/agent of the condominium or apartment association approving  
the application.

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Signature of Resident or authorized agent

Address

Phone